



Helping People Achieve Dignity, Independence, and Their Dreams

Board of Trustees

Linda Hooks, Chair
Jay Mitchell, Vice-Chair
Nell Smith, Secretary/Treasurer
Shirley Baker
Sidney Burns
Kelly Crane
Jami Duran
Randi Leffall
Rick Lively
L. D. Williamson
Sheriff Johnwayne Valdez – Ex-Officio Member
Sheriff Larry Webb – Ex-Officio Member

Date: September 25, 2025

Time: 4:45 p.m.

Location: 107 Woodbine Place, Longview, TX 75601

Videoconference:

<https://zoom.us/j/93809228120?pwd=ekJkMETwNmtFQUILRzYxcFp2NlZVZz09>

Meeting ID: 938 0922 8120 Passcode: 1970

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THESE MEETINGS AND WHO NEED AUXILIARY AIDS OR SERVICES SUCH AS READERS, LARGE PRINT, BRAILLE, OR INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING-IMPAIRED ARE REQUESTED TO CONTACT THE BOARD OF TRUSTEES OFFICE, (903) 237-2376, **SEVENTY-TWO HOURS before THE MEETING** SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

COMMUNITY HEALTHCORE
REGULARLY SCHEDULED BOARD OF TRUSTEES ATTENDANCE REPORT
SEPTEMBER 1, 2024 - AUGUST 31, 2025

	SEPT 26 2024	OCT 24 2024	NOV 21 2024	DEC 12 2024	JAN 23 2025	FEB 27 2025	MAR 27 2025	APR 24 2025	MAY 28 2025	JUL 24 2025	AUG 28 2025	TOTAL
SHIRLEY BAKER Cass County 09/01/23 – 08/31/25	P	P	P	P	P	P	P	A	P	P	P	P – 10 A – 1
SIDNEY BURNS Panola County 09/01/24 – 08/31/26	P	P	P	P	P	P	P	P	P	P	P	P – 11 A – 0
KELLY CRANE Gregg County 09/01/24 – 08/31/26	P	P	P	P	P	P	P	P	P	P	P	P – 11 A – 0
JAMI DURAN Bowie County 09/01/23 – 08/31/25	A	P	P	P	A	P	A	P	P	P	P	P – 8 A – 3
LINDA HOOKS City of Texarkana 05/07/23 – 05/08/25	P	P	P	P	P	P	P	P	P	A	P	P – 10 A – 1
RANDI LEFFALL Harrison County 9/01/23 – 08/31/25	P	P	P	P	P	P	P	P	P	A	P	P – 10 A – 1
RICHARD LIVELY Upshur County 09/01/23 – 08/31/25	P	P	P	P	A	P	P	P	P	P	P	P – 10 A – 1
JAY MITCHELL Gregg County 09/01/24 – 08/31/26	P	P	P	P	P	P	P	A	P	P	P	P – 10 A – 1
JILL SMITH Rusk County 09/01/23 – 08/31/25	A	A	A	A	A	A	A	A	A	A	A	P – 0 A – 11
NELL SMITH Marion County 09/01/23 – 08/31/25	P	P	P	P	P	P	P	P	P	P	P	P – 11 A – 0
L. D. WILLIAMSON Red River County 09/01/24 – 08/31/26	P	A	P	A	P	P	P	P	A	P	P	P – 8 A – 3
SHERIFF CUTTER CLINTON Panola County 09/01/23 – 08/31/25	<i>RESIGNED 09/25/2024</i>	—	—	—	—	—	—	—	—	—	—	P – N/A A – N/A
SHERIFF LARRY WEBB Upshur County 9/1/24 – 08/31/26	P	P	A	A	P	P	P	P	P	P	A	P – 8 A – 3
SHERIFF Johnwayne Valdez Rusk County 9/1/24 – 08/31/25	—	A	P	A	P	P	A	P	P	P	P	P – 7 A – 3

Training: 09/26/2024 – Annual Board Legal Training
10/24/2024 – Vocational Apprenticeship Program
04/24/2025 – KPIs



**COMMUNITY HEALTHCORE BOARD OF TRUSTEES MEETING
 SEPTEMBER 25, 2025
 AGENDA**

In-person: 107 WOODBINE PLACE, LONGVIEW, TX 75601

Videoconference:

<https://zoom.us/j/93809228120?pwd=ekJkMETwNmtFQUILRzYxcFp2NlZVZz09>

Meeting ID: 938 0922 8120 Passcode: 1970

	Page#
I. Call to Order, Welcome, and Prayer – 4:45 p.m.	
II. Pledge of Allegiance	
III. Citizens’ Comments*	
IV. Roll Call	
V. Oath of Office for Newly Appointed Board of Trustees Members Serving from 09/01/2025 through 08/31/2027 – Honorable Tim Bryan	
VI. Story Changers of the Month and Service Awards.....	1
VII. Training – Annual Board Training with Center Attorney Chad Everingham.....	2
VIII. Approve August 28, 2025, Board Meeting Minutes.....	24
IX. Financials	
A. July 2025 Final Unaudited Financials and Investments.....	43
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XI. Recommendations for Consideration	
A. Approve New Comprehensive Planning Advisory Committee Members.....	81
B. Ratify Funding Contracts.....	82
C. Approve Expense Contracts.....	84
D. Approve the Texas Council of Community Centers FY 2026 Annual Dues.....	87
E. Reaffirm Approvals for Tuttle work.....	88
XII. Board Action – Nomination of Officers	
XIII. Upcoming Events	
A. Next Board Meeting – Thursday, October 23, 2025	
B. POSTPONED – Joint Board Retreat at Camp Gilmont – Date TBD	
XIV. Adjourn	

*PEOPLE WISHING TO ADDRESS THE BOARD OF TRUSTEES WITH A CITIZEN’S COMMENT VIA ZOOM MUST NOTIFY COMMUNITY HEALTHCORE BY 4:00 P.M. ON SEPTEMBER 25, 2025 BY E-MAIL TO BOARD.OF.TRUSTEES@COMMUNITYHEALTHCORE.COM. IF ATTENDING IN PERSON PLEASE COMPLETE A “CITIZEN COMMENT CARD” AND TURN IT IN TO COMMUNITY HEALTHCORE STAFF AT THE MEETING SITE BEFORE THE START OF THE MEETING.

Presentations are limited to three (3) minutes.

CONGRATS!



LEAKITA MAYFIELD
HUMAN RESOURCES ADMINISTRATOR

STORY CHANGER OF THE MONTH
SEPTEMBER 2025



COMMUNITY
HealthCORE
HEALING BEGINS HERE



CONGRATS!



BO COX
MAINTENANCE SUPERVISOR

STORY CHANGER OF THE MONTH
SEPTEMBER 2025



COMMUNITY
HealthCORE
HEALING BEGINS HERE





Community Healthcare Annual Board Member Training

September 2025

Presented by

MILLER | FAIR | HENRY_{PLLC}



Issues covered today:

- Open Meeting Laws and Procedures
- Public Information Laws
- Conflict of Interest Laws and Ethics Policies



Open Meetings

- Texas Open Meetings Laws apply to Board Meetings.
- The Board of Trustees regular and special meetings shall be open to the public. Health and Safety Code Sec. 534.009.
- Meeting agendas must be posted a prescribed number of hours prior to the meeting, a record of the meetings made, and minutes prepared.



Open Meetings

Texas Open Meetings Act requires Boards to allow public comment on agenda items before the Board discusses and votes on them.

Community Healthcore's Board practice allows public comment early in the agenda, before any Board action items, to comply with this requirement.



Open Meetings

- Not all subjects may be discussed in public meetings.
- Unlike other governmental entities, Community Centers are also governed by many laws that mandate confidentiality.
- Substance abuse records, identification of an individual who is receiving or has received services, treatment records, incident reports, abuse investigations, HIPAA records.

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Open Meetings

- Care must be taken to ensure treatment and confidentiality of individuals who are receiving or has received services in Board meetings.
- In general, public meetings can address Center-wide policies, including employees as a group-i.e. benefits, and Center-wide service policies.
- Specific individuals receiving services or employee incidents should not be discussed in open session.

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Open Meetings

- The law applies when there is a verbal exchange during a meeting between a quorum of the board or between a quorum of a governmental body and another person concerning an issue within the jurisdiction of the Board or any public business.
- If a majority of the members of the Board discuss Center business, the Act applies.



Open Meetings

- Informal or social meetings are covered by the act if public business is discussed. Not covered if social function unrelated to public business.
- "Walking Quorums" covered. Serial meetings of less than a quorum for purposes of evading the law.
- Secret deliberations and voting over the telephone is one method of attempting to evade the law.



Open Meetings

- Night before an open meeting was to be held, the mayor met with several city council members in city manager's office, spoke with others on phone about the budget.
- Decision was made that night and then ratified at the public meeting the next day. Mayor met with less than a quorum to reach decision, kept track of number of members to avoid quorum, and consensus was memorialized in a memo.



Open Meetings

- Under these facts, the court found the City Council violated the open meetings laws by intending to evade the law using a walking quorum.
- Trying to reach consensus outside a called meeting when a quorum of members is consulted raises Open Meeting Act concerns.



Open Meetings

- Microblogs, twitter, social media websites, texts and instant messaging.
- If a majority of a governmental body discusses public business on a Facebook page, a quorum would exist and absent prior notice of the “meeting”, the members could be in violation of the Open Meetings laws.



Open Meetings / Closed Sessions

- There are several exceptions to the requirement that meetings be open to the public.
- The general rule is that the Board can only act at a duly authorized, open meeting. Decisions must be made by the body as a whole at a properly called meeting.



Open Meetings / Closed Sessions

- Board consultation with its attorney. This exception recognizes the attorney-client privilege.
- Deliberations about purchase, exchange, lease or value of real property or a negotiated contract for a gift or donation, if a public discussion would put the Center at a disadvantage in negotiations with a third person.

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Open Meetings / Closed Sessions

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a charge against an officer or employee.
- This exception does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

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Open Meetings / Closed Sessions

- The deployment, or specific occasions for implementation, of security personnel or devices, or a security audit.
- This exception is becoming increasingly common as public entities grapple with security in the age of terrorism and active shooter planning.



Open Meetings / Closed Sessions

- A final action, decision, or a vote on a matter deliberated in a closed meeting or executive session may only be made in an open meeting.
- May deliberate in closed session on a subject that allows closed session, but must come out into open session to vote or take action.



Open Meetings

- The Open Meetings Act was declared constitutional by the Fifth Circuit.
- “Because [the Open Meetings Act] reaches only **private discussion** of **public business** among a **quorum** of a governing body, plaintiffs—to show overbreadth—must demonstrate that they have a constitutional right to such speech. They offer no support for that proposition”



Open Meetings / Procedure

- Procedures for Community Healthcare Board meetings are set out in Texas Health and Safety Code, Section 534 and the Center’s Bylaws and Policies.
- Formal parliamentary procedures outside of those requirements have not been adopted by the Board.
- Community Healthcare staff member attends Board meetings, takes down the minutes and prepares written minutes for Board approval.



Public Information Act

- Default rule: Information in the files of CHC is public, unless subject to specific exemption.
- Much of Center information is confidential under state and federal statute and is exempted from the Public Information Act. Texas Government Code, Sec. 552.101.
- Individual information, treatment records, identification of Individual information, personnel records are generally confidential.

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Public Information Act

- What is not confidential? Budgets, financial information presented in general, policies, policy recommendations, center wide compensation or benefit plans.
- Center staff responds to public information requests. **If any Trustee receives a request for information, the request should be referred to Center staff so that an evaluation can be made regarding whether some of the information is confidential.**

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Public Information Act

- Do not ask the person requesting information why they want the information or what they plan to do with the documents requested.
- If the information is “public”, it must be released to anyone who asks, for any purpose.

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Public Information Act

- Typically, trustees are not in possession of public records or are in possession only of copies.
- Most PIA requests will come to the Center staff in writing or by email but it is possible a trustee might receive what could be construed as a PIA request.
- These requests are sometimes referred to as Open Record Requests.

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Public Information Act

- Computers, smartphones, servers, personal notes or communications.
- Do not assume that texts, emails from smartphones or computers are your private information.
- AG has determined that emails concerning public business in a public officials' email are subject to PIA when the official uses the personal email account for public business.

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Public Information Act

- The PIA covers information created by, transmitted to, received by, or maintained by an officer or employee of the governmental body in the officer or employee's official capacity.
- PIA does not distinguish between personal or employer issued devices, but rather focuses on the nature of the communication or document.

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Public Information Act

- If the information was created, transmitted, received, or maintained in connection with the transaction of Center business, it is public information even though it is on your personal phone or computer.
- Media are very aware of this Rule.
- Do not text, tweet or email other board members or staff or employees during meetings. Understand that texts, emails are probably public information.

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Public Information Act

- For additional information - available to the public and to Board members with questions about Public Information Act issues:
- Texas Attorney General Open Records Hotline:
 - 512-478-6736
 - 877-673-6839

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Open Meetings and Public Information Laws

- Not all aspects of the Open Meetings Act or PIA were covered. Topics such as notice, items for discussion, emergency notices were not covered due to time constraints.
- As a general rule, if the Board wishes to discuss an item, it must be on the posted agenda.



Conflict of Interest

- Section 534.006 of the Health and Safety Code also requires training regarding conflict of interest laws applicable to public officials.
- A trustee is not eligible for an appointment if the person or person's spouse owns or controls, directly or indirectly, more than a 10% interest in a business or organization receiving funds from the Center by contract or other method, or



Conflict of Interest

- Uses or receives a substantial amount of tangible goods or funds from the community center.
- NOT a conflict: compensation or reimbursement authorized by law for trustee membership, attendance or expenses.
- NOT a conflict: receiving goods or services as an individual or as a family member of an individual receiving Center services.

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Conflict of Interest

- Referring individual(s) receiving services to a business entity owned or controlled by a Trustee UNLESS the entity is the only business entity that provides the needed services within the jurisdiction of Center.
- Use of a Center facility in the conduct of a business owned or controlled by a Trustee.
- Solicit, accept or agree to accept a benefit in exchange for Trustee vote, recommendation.

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Conflict of Interest

- Receive any benefit for referral of an individual to Center or other business entity.
- Appoint, vote for or confirm the appointment of a person to a paid office or position with the Center if the person is related to the Trustee by affinity within the second degree or by consanguinity within the third degree.
- Solicit or receive a political contribution from a supplier to or contractor with Center.

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Conflict of Interest

- "By affinity:" Deals with relationships created by marriage. Two people are related "by affinity" if they are married to each other, or if one person is related by consanguinity to the other person's spouse.
- Example: Person A is related by affinity to the brother of person A's spouse because the brother and the spouse are related by consanguinity.

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Conflict of Interest

- Within the second degree by affinity includes: spouse, mother-in-law, father-in-law, son-in-law, daughter-in-law, stepson, stepdaughter, stepmother, stepfather, brother-in-law, sister-in-law, spouse's grandparent, spouse's grandchild, grandchild's spouse or spouse of grandparent.
- Remember that it is NOT a conflict for any of these persons to merely receive services as an individual.

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Conflict of Interest

- "By consanguinity": Generally refers to "blood relatives" and adoptive relationships. Two people are related by consanguinity if one is a descendant of the other or if they share a common ancestor.
- Within the third degree by consanguinity: child, parent, grandchild, sister, brother, grandparent, great grandchild, niece, nephew, aunt, uncle or great grandparent.

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Conflict of Interest

- An aunt, uncle, great aunt or great uncle is related to a person by consanguinity only if he or she is the sibling of the person's parent or grandparent.
- It is easy to miss relationships when boards vote on the employment of groups of people. Centers do not typically vote on groups of employees.

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Conflict of Interest

- Texas Local Government Code Chapter 171 applies to Trustees.
- Basically covers two types of conflicts
 - Business entity conflict: due to Trustee's substantial financial interest in a business entity that has an issue before the Center.
 - Real property conflict: due to Trustee's substantial financial interest in "real property" that would be affected by Center action.

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Conflict of Interest

- First, does the Trustee or a close relative of the Trustee receive more than 10% of gross income in the previous year from that entity or own 10% or more of the voting stock or shares of the business entity or \$15,000 or more of the fair market value of the business entity?
- Second, does the action the Center is considering have a special economic effect on the business entity that is distinguishable from its effect on general public?

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Conflict of Interest

- If yes to both questions, the Trustee has a conflict of interest and must not participate in the discussion or vote on the matter.
- Conflict regarding real property exists if the Trustee or close relative has a legal or equitable interest in property worth \$2,500 or more and Center action would have a special economic effect on the value of the property that is distinguishable from its general effect on the public.

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Conflict of Interest

- A Trustee may not act as a surety for a business entity that has work, business or a contract with the governmental entity or act as a surety on any official bond required of an officer of the governmental entity.
- It is a criminal offense--Class A misdemeanor--to violate Local Government Code Sec. 171.



Conflict of Interest

- If a conflict of interest under Chapter 171 of the Local Government Code exists, the Trustee must file an affidavit before any vote or decision on any matter involving the business entity or property.
- Affidavit must state nature and extent of the interest and abstain from further participation in the matter.
- The Board of Trustees office has the affidavit form should any Trustee need to declare a conflict of interest.



Conflict of Interest

- Chapter 171 conflicts should be very rare in the Center context.
- Other conflict of interest principles can be found in Center contracts through Federal and State funding agencies.
- Most contracts adopt what is known as the “Common Rule”, a government promulgated regulation for government contracting.

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Conflict of Interest

- The “common rule” conflict provision is now found at 2 CFR sec. 200.318.
- “No employee, officer or agent must participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest.”

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Conflict of Interest

- “Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.”



Thank You



August 28, 2025

The Board of Trustees of Community Healthcore (CHC) met on Wednesday, August 28, 2025, at 107 Woodbine Place, Longview, TX 75601.

Call to Order

The Board Chair, Linda Hooks, called the meeting to order at 4:45 pm. The opening prayer was led by Jay Mitchell.

Pledge of Allegiance

Rick Roberts led the group in the Pledge of Allegiance.

Citizen's Comments

There were no citizen comments.

Roll Call

The meeting was conducted in person and via video conference with a quorum present.

The following members were present:

Members Present

Shirley Baker	Kelly Crane	Linda Hooks	Randi Leffall
Jay Mitchell	Nell Smith	Leldon Williamson	

Members Present via Videoconference

Sidney Burns	Jamie Duran	Rick Lively	Sheriff Johnwayne Valdez
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Staff Present

Steve Archer	Kelly Belt	Patti Brady	Christy Cravey
Cindy Goodson	Rachel Harrington	Richard Marks	Sue Rathbun
Rick Roberts	Inman White		

Staff Present via Videoconference

Lee Brown	Brenda Clark	Cindy Grace	Troy Johnson
Tom Suess	Sandra Taylor	Marilyn Wyman	

Guests Present via Video

Chad Everingham, Esq. – Center Attorney

Security Present

John Justice, Greystar Security Services

STORY CHANGER OF THE MONTH

Patti Brady introduced the Story Changers of the Month for August 2025 to the Board:

Lindsey Hogan, Competency Restoration Specialist – Supervisor: Natasha McBroom.
Sha Gist, Qualified Mental Health Professional – Supervisor: Michelle Rumsey.

MEETING MINUTES

Approve July 24, 2025, Board Meeting Minutes

On a motion by Jay Mitchell and seconded by Shirley Baker, the Board approved the July 24, 2025, board meeting minutes.

CLOSED SESSION

- A. Section 551.072 Deliberation Regarding Real Property; Closed Meeting. A governmental body may conduct a closed meeting to deliberate on the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- B. Closed session began at 4:52 pm.
- C. Reconvened the Regular Board Meeting at 5:08 pm. No action was taken in the Closed session.

RECOMMENDATION FOR CONSIDERATION

Award Request for Proposal #1006-25 Real Estate Agent for Sale of Property to Teri Norwood Real Estate Team, LLC

On a motion by Kelly Crane and seconded by Shirley Baker, the recommendation was approved.

During the February 27, 2025, Board of Trustees meeting, there was a Closed Session to deliberate on Real Property. The Board recommended we procure an agent to assist in promoting the sale of Center-owned properties. The Evaluation Team now recommends that the Board approve Teri Norwood Real Estate Team, LLC, as the Agent for the Sale of Properties.

The Review Team determined “Best Value” for the following reasons:

- Over twenty years of experience with land, commercial, and residential properties in the Longview and Marshall areas.
- Their 6% commission split with the buyer is an incentive to draw more agents assisting buyers in considering our properties.
- An experienced team of two real estate brokers and nine realtors.
- Services include multiple marketing strategies.
- Reference checks were very good.

Decker Properties submitted a proposal that was sixty-four points higher out of 850 possible points due to their low cost. However, Teri Norwood Real Estate Team, LLC had a higher score, 568, before the cost factor was added; Decker Properties’ subtotal score

was 532. This category is based on organizational history, experience, and proposed marketing strategies.

Decker Properties was not recommended as the best value because:

- Their 3% commission split with a buyer was deemed a lower incentive to a buyer agent by the review team.
- Did not have the organizational depth of Teri Norwood Real Estate Team, LLC.
- No reference calls were returned.

FINANCIALS

Approve June 2025 Final Unaudited Financials and Investments

On a motion by Leldon Williamson and seconded by Nell Smith, the Board approved the June 2025 final unaudited financials.

BOARD OF TRUSTEES UPDATE			
JUNE 2025 FINANCIAL SUMMARY			
RESERVES - OTHER FUNDS			
FUND	JUNE BAL	MAY BAL	CHANGE
BUILDING MAINTENANCE	\$ 557,461.22	\$ 547,004.02	\$ 10,457.20
IT	\$ 897,014.98	\$ 869,424.51	\$ 27,590.47
VEHICLE	\$ 294,733.89	\$ 291,169.76	\$ 3,564.13
1115 WAIVER	\$ 4,789,024.61	\$ 4,789,024.61	\$ -0-
INTERNAL SERVICE	\$ 1,608,448.54	\$ 1,915,549.97	(\$ 307,101.43)
TOTAL	\$ 8,146,683.24	\$ 8,412,172.87	(\$ 265,489.63)
DAYS OF OPERATIONS			
	JUNE BAL	MAY BAL	CHANGE
General Fund Reserves	114	114	-0-
NET INCOME COMPARISON			
	JUNE 2025	JUNE 2024	CHANGE
Month	(\$ 327,967)	\$ 108,961	(\$ 436,928)
Year-to-Date	(\$ 3,015,365)	\$ 86,896	(\$3,102,261)

We had no activity in our Building Fund, IT fund, or Vehicle Fund in June. There were no changes in the 1115 Waiver, and the Internal Service Fund had a decrease of \$307,000. We are holding steady with 114 days in the General Fund Reserves.

FISCAL YEAR 2026 BUDGET

FY 2026 STRATEGIC DIRECTION

Budget Reform

ACCOUNTABILITY – Hold Ourselves Accountable to the People We Serve

To respond to Federal program reductions, flat and or unnegotiable rates in Center programs, and health insurance increases, actions taken in FY 2025 will continue in FY 2026 to include:

- Travel (out of catchment) reduced.
- Reduction in Force and or reassignment to vacant positions in both administrative and programs:
 1. Intermediate Care Facilities (ICF) Residential transfers to private providers.
 2. Kirkpatrick Women’s and Children’s Residential.
 3. Comprehensive Continuum of Care (CCC) for Women Substance Use Grant ended and was not renewed.
 4. Substance Use Tyler outpatient consolidated into Longview.
 5. Substance Use Treatment for Adults (TRA), Treatment for Females (TRF), and Treatment for Youth (TRY) contracts ended.
 6. The Community Living Assistance and Support Services (CLASS) Program in thirty-four counties has been transferred.
 7. Dayhab in Marshall, Longview, Texarkana, and Atlanta transferred to private providers.
 8. Consolidation of Community Relations positions.
 9. Regional Administrator, Texarkana, consolidated with Director, Nursing and Crisis.
 10. Eliminated the Technical Writer position.
 11. A vacant administrative support position merged with an existing administrative support position.
 12. Consolidation of the Director, Program Operations with the Director, Business Operations to form the Chief Operating Officer position.
 13. Carthage Mental Health outpatient temporary redesign: A tele-video model with outpatient support through Henderson and Marshall clinics until service volume returns to the level necessary to maintain a site location.
- Initiative to sell unused vacant properties to build capital improvement reserves and reduce operating expenses.

- Joint Commission reaccreditation.
- Certified Community Behavioral Health Clinics (CCBHC) recertification. Consideration of wage and salary adjustments moved to the third quarter of FY 2026, pending budget performance sufficient to cover projected expenses.
- Unknown to date:
 1. The HHSC Mental Health contract amount and requirements.
 2. Crisis Stabilization Unit funding amount.
 3. Episcopal Health Foundation support.
 4. Office of Inspector General (OIG) Audit.
 5. Health and Human Services Commission (HHSC) Legislative Sunset Review.

INNOVATION – Bring Innovation to Methods and Models of Care that Expand the Organization's Breadth and Depth

- Rural Health Initiative (Federal) for counties with populations less than 64,000, and the applicant is a hospital, FQHC, or FQHC-LA. Upshur and Red River Counties meet the dual criteria for funding.
- IDD/Behavioral Grant to redesign outpatient clinics (State).
- Continue support of the CORE Health Program.
- Front desk collection improvement initiative.
- Tuttle (Longview Outpatient Adult) design.

WORKFORCE – Create an Environment that Builds a Strong and Engaged Workforce

- Case Management Assessment and Selection initiative.
- Continue staff applicant referral incentives.
- Educational assistance for employee career growth in center positions.
- New point solutions added to support employee health and well-being.
 - Access to virtual care for all employees and family members.
 - Assistance in identifying financial resources for special health care needs.
 - Pharmacology case management for chronic illnesses.

TECHNOLOGY - Lead with Technology that Supports Business Intelligence, Clinical Operations, and Communication Priorities

- New Artificial Intelligence (A.I.) applications for clinical support with business implications and quality monitoring.
- A.I. safety monitoring in clinics, offices, trials, and potential adoption.
- Digitalized Board Packet.
- Third-party evaluation of center copier needs.
- Implementation of new software for purchasing (Fraxion), contracts (Cobblestone), and inventory management (Asset Panda).

Strengths

1. Dedication and flexibility of staff, Board of Trustees, and Staff and Leadership.
2. Fiscal soundness.

Weaknesses

1. Loss of federal funding.
2. Inability to build fund reserves on cost reimbursement contracts.
3. Non-negotiable contracts that do not cover costs.
4. Lack of real-time financial information to make decisions at the Unit or Center-wide levels. Prospero financial software challenges

Opportunities

1. Financial analysis has been added as a component of fiscal services.
2. Recruit and train mission-driven staff.
3. Pursue new funding sources.
4. Create a competitive model for broader mental health needs.

Threats

1. Unstable funding environment.
2. Recruit and train mission-driven staff.

RECOMMENDATIONS FOR CONSIDERATION

Approve FY 2026 General Operating Fund Budget

On a motion by Leldon Williamson and seconded by Randi Leffall, the recommendation was approved.

It is recommended that the Board of Trustees approve the FY 2026 General Operating Fund budget as presented.

The budget is based on the Center's Mission, Strategic Initiatives, Goals, Objectives, and Needs Assessment within the restraints of the Center's funding sources and capacities, and on assumptions as presented.

The monthly per eligible employee premium contribution to the Center's health insurance Internal Service Fund is \$675. The additional cost will continue to be paid from the Center's Internal Service Fund reserves.

The mileage reimbursement rate remains at \$.67 for personal vehicles used for Center business. We anticipate this expense being lower this year with fewer people traveling.

Question from Randi Leffall: *How will fewer people be traveling?*

Answer from Sue Rathbun: *We have a smaller workforce.*

Question from Randi Leffall: *How much smaller?*

Answer from Inman White: *We have reduced our workforce by sixty individuals.*

Question from Leldon Williams: Is the debt service for contracts for building rent?

Answer from Sue Rathbun: The debt service is for any lease, and even software leases, if they are greater than 12 months.

Question from Leldon Williams: So, it was not for principle on borrowed money, correct?

Answer from Sue Rathbun: Correct. The Center does not carry any debt. The Debt Service line is a new requirement that the Governmental Accounting Standards Board (GASB) has put in place.

Question from Randi Leffall: We have high hopes for CORE Health. In this political situation, are we committed to CORE Health?

Answer from Inman White: We believe the organization will weather any political storm. FQHCs are strong and see themselves serving the whole community and not specific populations, whether individuals are here legally or not.

Question from Randi Leffall: Are all community centers going through the same thing?

Answer from Inman White: Yes. We are thankful for what we have.

Question from Randi Leffall: Will we emerge out of this, or is this our future?

Answer from Inman White: Health and Human Services is a cyclical business. It pivots and turns, it evolves. We have been through down periods before as an organization, and we have come back. We are resilient. We are always excited about new opportunities and what is ahead.

Answer from Rick Roberts: One of the reasons we chose to go toward the FQHC route is that we are the only LMHA in the state that has done it, and that is where we see our future going. I think that as the LMHA world shifts and changes, some based on the national zeitgeist, the FQHC is going to be a better stable force in that. In the long run, this will be one of our strongest programs.

Comment from Jay Mitchell: As a Center, we are all going after the same pieces, whereas the FQHC has tremendous potential.

Question from Randi Leffall: Were these cuts necessary?

Answer from Inman White: Progress is never in a straight line. Some of the programs that we have had to close were legacy programs that had run out of funds years ago, but we held on to them using dollars from other programs because they were our best programs.

Question from Shirley Baker: With the closing of the Dayhab in Texarkana, how would I direct someone who is looking for services?

Answer from Sandra Taylor: You will direct them to our intake line 1-800-446-8253, where the process begins. We meet with them and provide the individuals and their families with a list of providers in our area. They have the right to call those individual providers to make a selection as to where they want to go.

Question from Shirley Baker: That company that is coming out of San Antonio for Atlanta, is that still in the works?

Answer from Sandra Taylor: Yes. They are coming out of San Antonio, and they will start in Atlanta on September 1st.

Answer from Rick Roberts: Community Healthcore will still be involved on the authority side, making sure that all the things that are needed are taken care of.

Comment from Sandra Taylor: Two weeks ago, a Community Healthcore staff member and that provider met with the families in Atlanta at the Dayhab, and they had the opportunity to ask that provider any questions that they had regarding their services.

Approve FY 2026 Building Maintenance Fund Budget

On a motion by Kelly Crane and seconded by Shirley Baker, the recommendation was approved.

It is recommended that the Board of Trustees approve the FY 2026 Building Maintenance Fund budget as presented. It is further recommended that the Board of Trustees authorize the Chief Executive Officer to spend the building maintenance funds on the approved projects and within the approved budget.

**COMMUNITY HEALTHCORE
PROPOSED BUILDING MAINTENANCE FUND BUDGET
FY 2026**

Fund Balance as of June 30, 2025		\$ 557,461
July, August payments into Fund		<u>\$ 20,914</u>
Forecast of available funds September 1, 2025		\$ 578,375
Remaining projects from Board approved prior year budgets:		
Henderson Roof repair	\$ 6,000	\$ (6,000)
Proposed Projects		
Woodbine Flooring	\$ 15,000	
Refrigerated Water Bottle Fillers - Marshall	\$ 4,000	
Refrigerated Water Bottle Fillers - Gilmer	\$ 4,000	
Emergency Contingency	\$ 50,000	
		\$ (73,000)
Revenue		
Budgeted usage fees	\$ 125,486	
		<u>\$ 125,486</u>
Year end balance		<u>\$ 624,861</u>

The budget is based on the Center’s Mission, Strategic Initiatives, Goals, Objectives, and Needs Assessment within the restraints of the Center’s funding sources and capacities.

The budget is based on assumptions as presented, and the analysis and prioritization of needs to maintain or update properties owned by the Center.

Question from Leldon Williamson: Regarding the roof leakage around the air conditioner, is that a new rooftop air conditioner?

Answer from Tom Sues: The unit was installed two years ago. The leak is around the ductwork where the air-conditioned unit penetrates the roof.

Approve FY 2026 Information Technology (IT) Fund Budget

On a motion by Jay Mitchell and seconded by Randi Leffall, the recommendation was approved.

It is recommended that the Board of Trustees approve the FY 2026 IT Fund budget as presented. It is further recommended that the Board of Trustees authorize the Chief Executive Officer to spend the IT project funds on the approved projects and within the approved budget.

**COMMUNITY HEALTHCORE
PROPOSED IT FUND PROJECTS BUDGET
FY 2026**

Fund Balance as of June 30, 2024		\$	897,015
July and August payment into fund		\$	55,556
Forecast of available balance September 1, 2025		\$	952,571
 Remaining projects from Board approved prior year budgets:			
Secure Texting Solution	\$		50,576
Office 365 Annual Implementation	\$		30,000
Fraxion - Purchasing/Accounts Payable Software	\$		560
Mass Emergency Notification	\$		32,000
Fixed Asset Software	\$		500
Managed Detection & Response SaaS	\$		99,470
Cobblestone - contract software	\$	\$	(249,701)
 Proposed Projects			
Video Surveillance	\$		150,000
Computers/Printers/Tablets/Video Equipment Replacement	\$		150,000
Cobblestone - implementation	\$		50,000
Contingency/Emergency	\$	\$	(375,000)
 Budgeted usage fees			
Year end balance		\$	327,870

The budget is based on the Center’s Mission, Strategic Initiatives, Goals, Objectives, and Needs Assessment within the restraints of the Center’s funding sources and capacities.

The budget is based on assumptions as presented, and the analysis and prioritization of needs to maintain, update, or improve efficiency and data security.

Approve FY 2026 Vehicle Fund Budget

On a motion by Shirley Baker and seconded by Randi Leffall, the recommendation was approved.

It is recommended that the Board of Trustees approve the FY 2026 Vehicle Fund budget as presented. It is further recommended that the Board of Trustees authorize the Chief Executive Officer to spend the vehicle funds on the approved purchases and within the approved budget.

**COMMUNITY HEALTHCORE
PROPOSED VEHICLE FUND BUDGET
FY 2026**

Fund Balance as of June 30, 2025	\$ 294,734
July and August Payments into Fund	<u>\$ 7,128</u>
Forecast of available balance September 1, 2025	\$ 301,862
Remaining projects from Board approved prior year budgets:	
Emergency Purchase if needed	\$ (100,000)
Year end balance	<u>\$ 201,862</u>

The budget is based on the Center’s Mission, Strategic Initiatives, Goals, Objectives, and Needs Assessment within the restraints of the Center’s funding sources and capacities.

The budget is based on assumptions as presented, and the analysis and prioritization of vehicle purchases to maintain a safe and efficient fleet of Center vehicles.

Reappoint Rusk County Sheriff Johnwayne Valdez to Serve A Two-Year Term as an Ex-Officio Nonvoting Member of the Board Of Trustees

On a motion by Kelly Crane and seconded by Leldon Williamson, the recommendation was approved.

As provided in the Health and Safety Code 533.0351 under SB632 of the 86th Texas Legislature, the Community Healthcore Board of Trustees can appoint two County Sheriffs as ex officio nonvoting members based on the number of counties the Center serves.

Sheriff Johnwayne Valdez completed the term vacated by Panola County Sheriff Cutter Clinton in September of 2024, ending on August 31, 2025, and has agreed to serve a two-year term beginning September 1, 2025.

It is recommended that Sheriff Valdez be re-appointed by the Board for a two-year term beginning September 1, 2025, through August 31, 2027.

Approve FY 2026 Board of Trustees Meeting Schedule

On a motion by Kelly Crane and seconded by Leldon Williamson, the recommendation was approved.

It is recommended that the Board approve the following meeting schedule for FY 2026:

- Thursday, September 25, 2025
- Thursday, October 23, 2025
- Thursday, December 11, 2025
- Thursday, January 22, 2026
- Thursday, February 26, 2026
- Thursday, March 26, 2026
- Thursday, April 23, 2026
- Thursday, May 28, 2026
- Thursday, July 23, 2026
- Thursday, August 27, 2026

The Bylaws of Sabine Valley Regional MHMR Center dba Community Healthcore provide regular meetings of the Board of Trustees to be held on the fourth Thursday of the month, for ten meetings a year. In the event the meeting cannot be held on the regular scheduled date, the Chair may designate an alternate date.

For FY 2026, there will not be a meeting in November 2025 due to the Thanksgiving holiday, and there will not be a meeting in June 2026 due to the Texas Council Annual Conference.

The December meeting will be on Thursday, December 11, 2025, due to the fourth Thursday (December 25, 2025) being a Center Closure Day for the Christmas holiday.

Approve Investment Broker/Dealer Authorization List

On a motion by Shirley Baker and seconded by Leldon Williamson, the recommendation was approved.

In accordance with the Public Funds Investment Act, Texas Government Code 2256, the Board of Trustees must review, revise, and adopt a list of qualified brokers and dealers on an annual basis.

The following is the list of brokers and dealers that Community Healthcore may utilize:

- Morgan Stanley
- Lone Star
- Edward Jones
- Tex Pool
- Wells Fargo

All of the above firms meet the criteria. The pools have not been used.

Approve Sources Of Instruction For Investment Training

On a motion by Randi Leffall and seconded by Jay Mitchell, the recommendation was approved.

Texas Government Code 2256, as amended, requires the Chief Financial Officer, the Investment Officer of the Center, to attend an investment training session not less than once in the State of Texas biennium period and receive not less than ten (10) hours of instruction relating to investment responsibilities from an independent source approved by the Board of Trustees of the Center, as provided in the investment policy of the Center.

The Center's Chief Financial Officer and Investment Officer attended the training in August 2025. The next required training must be before August 31, 2027.

Approve Administrative Policy 4.06 Investment and Cash Management Strategy

On a motion by Jay Mitchell and seconded by Shirley Baker, the recommendation was approved.

Texas Government Code 2256, as amended, requires the governing body of an investing entity to adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control.

The code requires that the governing body review the policy and strategies at least annually. It will help to establish a comprehensive business system, meet the needs for revenue enhancement, train staff in business procedures, and build reserves.

There were no updates to the Public Funds Investment Act (PFIA) during the 2025 legislation session, and no updates to the Center's policy.

The Center's Investment and Cash Management Policy and Strategy (4.06) must be Board-approved during each fiscal year.

Approve Audit Firm Engagement Letter for FY 2025 Single Audit

On a motion by Leldon Williamson and seconded by Kelly Crane, the recommendation was approved.

An external financial audit is required under the Texas Health and Safety Code, Section 534.068, and is to be made annually and on an organization-wide basis, including all fund types and account groups that are the accounting responsibility of the Center.

The engagement letter is the contract between the Board and the audit firm for the performance of this audit. The cost of the FY 2025 audit is at least \$74,750. The Management Letter also stipulates the possibility of additional costs as listed in the document. For this purpose and in anticipation that the firm may need to be used for booking and reporting the Bond fund activities during FY 2026, a \$5,250 contingency fee has been added to the recommendation for a total of \$80,000.

Regulations prohibit engaging the same external audit firm for more than six consecutive years. This will be the fourth year for Scott, Singleton, Fincher & Company, PC.

Approve Updates to Administrative Policy 4.01 Fiscal Management

On a motion by Randi Leffall and seconded by Leldon Williamson, the recommendation was approved.

In preparation for the center's application to be re-certified as a Certified Community Behavioral Health Center (CCBHC), it was found that a policy on fiscal management required updates to be in line with CCBHC standards.

The update ensures a corrective action plan is developed and implemented to respond to any audit findings:

1. If indicated, a corrective action plan shall be developed and implemented to respond to any audit findings.
2. Any corrective action plan, its implementation, and its completion shall be reported to the Board of Trustees.

Ratify the Application Submission to the Disabled American Veterans' Charitable Trust Fund

On a motion by Shirley Baker and seconded by Randi Leffall, the recommendation was approved.

With funds provided, approximately \$10,000 for services listed below and \$2,000 for travel, from the Disabled American Veterans' Charitable Trust Fund, East Texas Veterans Resource Center will coordinate with community partners to hold veteran-related group gatherings to promote camaraderie, connectedness, and an improved sense of well-being for disabled veterans in Northeast Texas.

These types of gatherings and related services become very important to disabled veterans who often have difficulty in these areas. The funding opportunity had a quick turnaround, and submission was required in July 2025.

Approve the Application for and, if Awarded, Accept the Episcopal Health Foundation Grant (Request # R-202508-09419)

On a motion by Shirley Baker and seconded by Randi Leffall, the recommendation was approved.

The Episcopal Health Foundation has invited Community Healthcore\CORE Health Systems to apply for a grant opportunity. This grant is for \$500,000 and was created in response to needs emerging from recent federal and state policy and funding changes.

Episcopal Health Foundation has been incredibly supportive in the effort to improve the physical health of the people served by Community Healthcore and CORE Health Systems.

The application for this grant is due on September 15, 2025.

Approve Funding Contracts

On a motion by Jay Mitchell and seconded by Kelly Crane, the recommendation was approved.

It is recommended that the Board of Trustees ratify the following FY 2026 funding contracts:

HHSC Primary Health Care Grant	\$ 76,443.00
HHSC Aging and Disability Resource Center	\$ 184,317.00
HHSC Mental Health Coordinated Specialty Care Grant	\$ 757,000.00
HHSC Early Childhood Intervention	\$ 2,380,827.00
Texas Correctional Office on Offenders with Medical or Mental Impairments (TCOOMMI)	\$ 1,412,687.00
TDCJ Contract 696-PF-20-21-C111	\$ 229,502.13
Community Services of Northeast Texas	\$ 7,436.78

Health & Human Services Commission (HHSC) awarded the Center with a five-year Primary Health Care Grant. The purpose of this program is to provide preventative and primary health care for individuals who reside in the state of Texas with a gross family income at or below 200 percent of the federal poverty level. The grantee shall provide services to any person who meets the eligibility requirements. The Center was awarded a total of \$382,215 over five years.

HHSC Aging and Disability Resource Center is a one-year renewal. Aging and Disability Resource Centers (ADRCs) are designed to streamline public access to long-term care and make it easier for individuals to navigate the complex system of services. ADRCs provide objective information and assistance to help people understand available options and make informed decisions about healthcare, housing, transportation, and other long-term services and supports they may need to live in their communities. There is no match requirement.

The HHSC Mental Health Coordinated Specialty Care Grant provides funding for the Center to serve people between the ages of 15 and 30 who are first experiencing psychosis, hence First Episode Psychosis. The Center provides outpatient services including psychotherapy; family education, support, and involvement; support from peer specialists in recovery from mental illness; prescription psychotropic medications; and support for education and employment goals. This funding contract was amended, ending August 31, 2027, and a total of \$1,514,000 was added to cover the two years. There is no match requirement.

The HHSC Early Childhood Intervention (ECI) Grant was renewed with the Center for five years. ECI Services provides an array of individualized services to infants from birth to 36 months of age based upon significant delays in their development. The current service area for this contract contains the following counties: Anderson, Bowie, Cass, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Red River, Rusk, Smith, Upshur, Van Zandt, and Wood. The total contract amount for the five years is \$11,904,135. Although there is no match, ECI programs are expected to earn a significant amount of revenue from insurance and Medicaid to help cover the cost of the ECI Program.

The Texas Correctional Office on Offenders with Medical or Mental Impairments (TCOOMMI) is a state-funded initiative that provides services to individuals with medical or mental health needs who are involved with the Texas criminal justice system. It aims to help them successfully reenter the community by connecting them with necessary healthcare, support services, and resources. There is significant growth for this new budget year as the Center has negotiated additional positions to provide more support.

The Texas Department of Criminal Justice (TDCJ) Contract 696-PF-20-21-C111 has been extended from September 1, 2025, to December 31, 2025. At that point, the contract will end. The new contract is going out for procurement, and the Center will have the opportunity to apply for the new contract. This contract provides substance abuse outpatient services to people who are reintegrating into the community from prison.

Community Services Northeast Texas is a 501(c)(3) organization that provides services throughout twelve counties. The Center applied for and was awarded a grant to provide staff training on mental health self-care, presentations at school parent meetings, and professional mental health assistance to agency staff. This is a one-year renewal.

Question from Shirley Baker: In Texarkana, Bowie, and Cass County, have the services for the ECI, the little ones, increased? Are more parents finding out about the program and signing up?

Answer from Steve Archer: It is. We are having more kids sign up.

Approve Expense Contracts Over \$45,000

On a motion by Leldon Williamson and seconded by Shirley Baker, the recommendation was approved.

It is recommended that the Board of Trustees approve/ratify the listed contract amounts for the Fiscal Year 2025:

VENDOR	CURRENT	REQUEST
KEA Construction - Approve	\$1,445,000	\$1,470,000
Republic Services - Approve	\$39,500	\$50,000
Relias Learning LLC - Ratify	\$32,000	\$60,000

KEA Construction. In July 2024, the Board of Trustees originally approved \$1,762,000 for KEA to upgrade the Crisis Unit in Atlanta to meet the Crisis Stabilization Unit (CSU) standards.

The carryover into FY 2025 was \$1,445,000, as most of the construction occurred this fiscal year. The Center is recommending that the Board approve increasing this contract by \$25,000 for a replacement hot water circulation system. The Texas Health & Human Commission is funding this construction project to upgrade the CSU to licensure standards.

Republic Services. This is a vendor who provides trash pickup at seven of our Longview locations. The size of the container and frequency of pick up vary location to location based on need. Based on growth and ongoing need, we recommend that the Board approve this recommendation to increase this contract to \$50,000 for FY 2025.

Relias. This is our online learning system. It is a lease, and we pay \$8,746.12 per quarter for staff and contractors to access this system. We assign the required training, and the system creates a record on completion, as well as sending messages when training is due.

We have designated grant funds that the Center wishes to use to augment the Relias system to add the Relias Policy Pro and Relias Regulation modules to manage the creation, editing, distribution, and acknowledgement of policies and procedures. The annual cost for these additions is \$22,000 a year, plus the implementation cost of \$3,000. To meet state and federal grant requirements, payment was made before the scheduled Board meeting; therefore, we are asking the Board to ratify this purchase.

Approve Memorandums of Understanding

On a motion by Kelly Crane and seconded by Jay Mitchell, the recommendation was approved.

It is recommended that the Board of Trustees ratify the Buckner Children and Family Services, Inc. Memorandum of Understanding.

Community Healthcore, as a Certified Community Behavioral Health Clinic (CCBHC), is going through its recertification process. A key component of this certification is to demonstrate that we have strong community partners with whom we collaborate. CCBHC organizations are not individual, stand-alone providers; rather, they reflect a community connectiveness in meeting the needs of the people served. Buckner Children and Family Services, Inc. demonstrates that connection.

Approve Lease Agreement for Office Space at 4800 Texas Blvd in Texarkana, Texas

On a motion by Randi Leffall and seconded by Shirley Baker, the recommendation was approved.

The Center has recently expanded the Early Childhood Intervention (ECI) program and Parents as Teachers (PAT) into Bowie County. As these programs have added staff, they have grown out of their current space.

Therefore, the Center is recommending renewing the lease for 2,953 square feet. The rent is \$3,000 per month; \$1.02 per square foot.

In addition to the monthly rent, the Center will pay for all utilities.

Approve Lease Agreement for Offices at Community Connections in Longview, Texas

On a motion by Kelly Crane and seconded by Randi Leffall, the recommendation was approved.

The Center is renting space from Regional Community Connections One, Inc., a 501(c)(3) organization. As there is an opportunity, the Center is relocating its offices to other locations.

The Center continues to lease three spaces. The Landlord has agreed to move to month-to-month for all three suites, provided the Center sends 60 days' notice to terminate each lease.

Program Name	Room	Sq. Ft.	Monthly Rent
Meeting Room	Room U-13	678	\$554.33
Veterans	Room U-16	1,142	\$1,023.23
First Episode Psychosis	Room U-17	918	\$ 822.53

The Center has a combined total of 2,738 square feet of office space with an average cost of \$0.88 per square foot. Utilities are provided by the landlord as part of the lease.

Award Request for Proposal #1012-25 Plumbing

On a motion by Leldon Williamson and seconded by Shirley Baker, the recommendation was approved.

Request for Proposal (RFP) 1012-25 for Plumbing Services was advertised as required by the State procurement rules and the Center procedures.

The current vendors' contracts will expire on August 31, 2025.

The Center received proposals from two respondents. The proposals were awarded based on "Best Value" for the Center.

Streety Plumbing is a current vendor in good standing that will be awarded the southern catchment area, which includes: Longview, Marshall, Carthage, Henderson, Tyler, and Gilmer.

Stephens Services Group is a current vendor in good standing that will be awarded the northern catchment area, which includes: Clarksville, Texarkana, Atlanta, and some overlap in the Marshall area.

Each vendor will be awarded a one-year contract beginning September 1, 2025, with an option to extend for two additional one-year contracts if their performance is satisfactory.

Award Request for Proposal #1013-25 Electrical

On a motion by Leldon Williamson and seconded by Randi Leffall, the recommendation was approved.

Request for Proposal (RFP) 1013-25 for Electrical Services was advertised as required by the State procurement rules and the Center procedures.

The current vendors' contracts will expire on August 31, 2025.

The Center received proposals from two respondents. The proposals were awarded based on "Best Value" for the Center.

Can Do II Electric is a current vendor in good standing that will be awarded the Southern catchment area, which includes: Longview, Marshall, Carthage, Henderson, Tyler, and Gilmer.

Stephens Services Group is also a current vendor in good standing that will be awarded the Northern, which includes: Clarksville, Texarkana, Atlanta, and some overlap in the Marshall area.

Each vendor will be awarded a one-year contract beginning September 1, 2025, with an option to extend for two additional one-year contracts if their performance is satisfactory.

Award Request for Proposal #1014-25 Heating, Ventilation, and Air Conditioning (HVAC) Services

On a motion by Leldon Williamson and seconded by Randi Leffall, the recommendation was approved.

Request for Proposal (RFP) 1014-25 for Heating, Ventilation, and Air Conditioning (HVAC) Services was advertised as required by the State procurement rules and the Center procedures.

The current vendors' contracts will expire on August 31, 2025.

The Center received proposals from two respondents. The proposals were awarded based on "Best Value" for the Center.

JD's AC is a current vendor in good standing that will be awarded the Southern catchment area, which includes: Longview, Marshall, Carthage, Henderson, Tyler, Gilmer, and some overlap in the Atlanta area.

Stephens Services Group is also a current vendor in good standing that will be awarded the Northern catchment area, which includes: Clarksville, Texarkana, Atlanta, and some overlap in the Marshall area.

Each vendor will be awarded a one-year contract beginning September 1, 2025, with an option to extend for two additional one-year contracts if their performance is satisfactory.

Award Request for Proposal #1015-25 General Contracting

On a motion by Leldon Williamson and seconded by Randi Leffall, the recommendation was approved.

Request for Proposal (RFP)1015-25 for General Contracting Services was advertised as required by the State procurement rules and the Center procedures.

The current vendors' contracts will expire on August 31, 2025.

The Center received proposals from five respondents. The proposals were awarded based on “Best Value” for the Center.

The following are current vendors in good standing that will be awarded the all-catchment areas of Longview, Marshall, Carthage, Henderson, Tyler, Gilmer, Atlanta, Texarkana, and Clarksville: Sanchez Janitorial, Carpet One Marshall, Lancaster Painting, and Longview Alarms.

Stephens Services Group is also a current vendor in good standing that will be awarded the Northern catchment of Clarksville, Texarkana, Atlanta, and the Marshall area.

Each vendor will be awarded a one-year contract beginning September 1, 2025, with an option to extend for two additional one-year contracts if their performance is satisfactory.

UPCOMING EVENTS

- A. Next Board Meeting – Thursday, September 25, 2025
- B. State of the Center – Friday, October 10, 2025
- C. Joint Board Retreat – Friday, October 24, 2025 – **POSTPONED**

The meeting adjourned at 7:06 PM.

Nell Smith
Board Secretary/Treasurer

Cindy Goodson
Recording Secretary

Date approved by the Board of Trustees: September 25, 2025

BOARD OF TRUSTEES UPDATE

JULY 2025 FINANCIAL SUMMARY

RESERVES - OTHER FUNDS

FUND	JULY BAL	JUNE BAL	CHANGE
BUILDING MAINTENANCE	\$ 554,314.46	\$ 557,461.22	(\$ 3,146.76)
IT	\$ 924,069.32	\$ 897,014.98	\$ 27,054.34
VEHICLE	\$ 298,298.02	\$ 294,733.89	\$ 3,564.13
1115 WAIVER	\$ 4,645,216.56	\$ 4,789,024.61	(\$ 143,808.05)
INTERNAL SERVICE	\$ 1,647,698.99	\$ 1,608,448.54	\$ 39,250.45
TOTAL	\$ 8,069,597.35	\$ 8,146,683.24	(\$ 77,085.89)

DAYS OF OPERATIONS

	JULY BAL	JUNE BAL	CHANGE
General Fund Reserves	97	114	(17)

NET INCOME COMPARISON

	JULY 2025	JUNE 2024	CHANGE
Month	(\$ 745,023)	(\$ 320,913)	(\$ 424,110)
Year-to-Date	(\$ 3,760,354)	(\$ 234,020)	(\$3,523,334)

COMMUNITY HEALTHCORE
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUP
 July 31, 2025

	General Fund	Building Maintenance	Internal Service Fund	IT Fund	Vehicle Fund	DSRIP DRP	Trust & Agency Fund	Sec 125 Plan	Workers Comp	Capital Projects	General Fixed Assets	General Long Term Debt	Memorandum Only July-25
ASSETS													
Current Assets													
Cash	\$857,055.94	\$64,242.85	\$151,580.14	\$1,000,000.00	\$50,000.00		\$22,640.13	\$2,696.60	\$50,690.82				\$2,198,906.48
Investments	25,844,960.63												25,844,960.63
Accounts Receivables	1,290,139.44		49,131.97					1,633.80					1,340,905.21
Due from other Governments	3,829,428.49												3,829,428.49
Due from other funds	75,930.68	490,071.61	1,446,986.88		248,298.02	4,645,216.56		3,297.25	654,058.03	0.00			7,563,859.03
Prepaid	1,369,786.43												1,369,786.43
Inventory	14,425.86												14,425.86
Total Current Assets	33,281,727.47	554,314.46	1,647,698.99	1,000,000.00	298,298.02	4,645,216.56	22,640.13	7,627.65	704,748.85	0.00			42,162,272.13
Restricted Assets													
Investments													
Total Restricted Assets													0.00
Fixed Assets													
Land and buildings									446,543.25		1,118,983.43		1,565,526.68
Furniture and equipment				401,317.23							101,943.53		503,260.76
Vehicles					50,339.37						49,020.71		99,360.08
Leasehold improvements											62,352.89		62,352.89
Intangible Leased											4,364,476.94		4,364,476.94
Work in Progress				0.00		3,695,517.18				103,600.92	460,756.10		4,259,874.20
Total	-	-	-	401,317.23	50,339.37	3,695,517.18	-	-	-	550,144.17	6,157,533.60	-	10,854,851.55
Amount to be provided for retirement of long term debt												1,370,606.40	1,370,606.40
Total Assets	\$33,281,727.47	\$554,314.46	\$1,647,698.99	\$1,401,317.23	\$348,637.39	\$8,340,733.74	\$22,640.13	\$7,627.65	\$704,748.85	\$550,144.17	\$6,157,533.60	\$1,370,606.40	\$54,387,730.08

COMMUNITY HEALTHCORE
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
July 31, 2025

	General Fund	Building Maintenance	Internal Service Fund	IT Fund	Vehicle Fund	DSRIP Fund	Trust & Agency Fund	Sec 125 Plan	Workers Comp	Capital Projects	General Fixed Assets	General Long Term Debt	Memorandum Only July-25
LIABILITIES													
Current Liabilities													
Accounts payable	\$566,453.10		\$0.00						\$3,541.00				\$569,994.10
Accrued expenses	1,295,520.60												1,295,520.60
Client custodian funds payable							22,640.13						22,640.13
Deferred Income	13,605,338.68												13,605,338.68
Due to other funds	7,415,809.02			75,930.68						72,119.33			7,563,859.03
Current portion of capital lease													0.00
Total Current Liabilities	22,883,121.40	0.00	0.00	75,930.68	0.00	0.00	22,640.13	0.00	3,541.00	72,119.33	0.00	0.00	23,057,352.54
Long-Term Liabilities													
Accrued compensated absences												1,370,606.40	1,370,606.40
Public property finance obligation													0.00
Capital lease obligation													0.00
Total Long-Term Liabilities												1,370,606.40	1,370,606.40
Total Liabilities	22,883,121.40	0.00	0.00	75,930.68	0.00	0.00	22,640.13	0.00	3,541.00	72,119.33	0.00	1,370,606.40	24,427,958.94
Fund Equity													
Investment in general fixed assets											6,157,533.60		6,157,533.60
Fund Balance													
Reserved													
Reserved for Workers Comp									701,207.85				701,207.85
Reserved for Sec 125 reimbursements							7,627.65						7,627.65
Reserved for Building Maintenance		554,314.46											554,314.46
Reserved for future operating use	13,074,625.37									(72,119.33)			13,002,506.04
Reserved for self-insurance			1,647,698.99										1,647,698.99
Reserved for IT funding				924,069.32									924,069.32
Reserved for Vehicle funding					298,298.02								298,298.02
Reserved for DSRIP						3,287,360.53							3,287,360.53
Reserved for DSRIP-EHR						1,388,597.12							1,388,597.12
Reserved for DPP						(30,741.09)							(30,741.09)
Reserved for CCP						0.00							0.00
Investment in Capital				401,317.23	50,339.37	3,695,517.18				550,144.17			4,697,317.95
Undesignated	(2,676,019.30)												(2,676,019.30)
Total Fund Equity	10,398,606.07	554,314.46	1,647,698.99	1,325,386.55	348,637.39	8,340,733.74	0.00	7,627.65	701,207.85	478,024.84	6,157,533.60	0.00	29,959,771.14
Total Liabilities and Fund Equity	\$33,281,727.47	\$554,314.46	\$1,647,698.99	\$1,401,317.23	\$348,637.39	\$8,340,733.74	\$22,640.13	\$7,627.65	\$704,748.85	\$550,144.17	\$6,157,533.60	\$1,370,606.40	\$54,387,730.08

COMMUNITY HEALTHCORE
General Fund
Statement of Operations
For the Month Ending July 31, 2025

	CURRENT PERIOD				YEAR TO DATE			
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var
REVENUE CATEGORY								
Local Funds	\$ 339,560	\$ 375,791	\$ (36,231)	-9.64%	\$ 3,894,841	\$ 4,339,403	\$ (444,562)	-10.24%
Earned Income	\$ 1,481,982	\$ 1,812,612	\$ (330,630)	-18.24%	\$ 19,306,368	\$ 20,426,100	\$ (1,119,732)	-5.48%
General Revenue	\$ 1,315,023	\$ 1,319,359	\$ (4,336)	-0.33%	\$ 15,783,916	\$ 14,512,952	\$ 1,270,964	8.76%
TOTAL REVENUE	\$ 3,136,565	\$ 3,507,762	\$ (371,197)	-10.58%	\$ 38,985,125	\$ 39,278,455	\$ (293,330)	-0.75%
EXPENSE CATEGORY								
Salaries	\$ 2,244,501	\$ 1,890,588	\$ (353,913)	-18.72%	\$ 24,356,369	\$ 23,636,624	\$ (719,745)	-3.05%
Benefits	\$ 589,820	\$ 481,532	\$ (108,288)	-22.49%	\$ 6,451,296	\$ 6,088,813	\$ (362,483)	-5.95%
Local Mileage	\$ 73,365	\$ 81,115	\$ 7,750	9.55%	\$ 890,391	\$ 893,468	\$ 3,077	0.34%
Out-of-Catchment	\$ 4,311	\$ 11,729	\$ 7,418	63.24%	\$ 130,209	\$ 129,019	\$ (1,190)	-0.92%
Local Catchment Travel	\$ -	\$ 316	\$ 316	100.00%	\$ 1,730	\$ 3,480	\$ 1,750	50.29%
Medications	\$ 19,607	\$ 17,793	\$ (1,814)	-10.20%	\$ 166,550	\$ 195,718	\$ 29,168	14.90%
Consumables	\$ 46,065	\$ 60,272	\$ 14,207	23.57%	\$ 487,164	\$ 663,485	\$ 176,321	26.57%
Capital Outlay	\$ -	\$ 3,735	\$ 3,735	100.00%	\$ 34,027	\$ 41,082	\$ 7,055	17.17%
Building Costs	\$ 198,286	\$ 180,001	\$ (18,285)	-10.16%	\$ 3,185,112	\$ 2,021,947	\$ (1,163,165)	-57.53%
Capital Outlay Leases	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Consulting/Contracts	\$ 413,019	\$ 428,711	\$ 15,692	3.66%	\$ 4,293,377	\$ 4,715,822	\$ 422,445	8.96%
Other	\$ 429,855	\$ 362,028	\$ (67,827)	-18.74%	\$ 4,286,585	\$ 3,973,087	\$ (313,498)	-7.89%
TOTAL EXPENSES	\$ 4,018,829	\$ 3,517,820	\$ (501,009)	-14.24%	\$ 44,282,810	\$ 42,362,545	\$ (1,920,265)	-4.53%
Transfer from 1115 Waiver	\$ 137,241	\$ 137,241	\$ -		\$ 1,537,331	\$ 1,509,649	\$ (27,682)	
Proceeds from Leased Assets	\$ -				\$ -			
Capital Outlay - Intangible Leased Asset		\$ -						
NET INCOME from OPERATIONS	\$ (745,023)	\$ 127,183	\$ (872,206)		\$ (3,760,354)	\$ (1,574,441)	\$ (2,185,913)	

CORE HEALTH
Statement of Operations
For the Month Ending July 31, 2025

REVENUE CATEGORY	ACTUAL	BUDGET	\$ VAR		ACTUAL	BUDGET	\$ VAR	
Local Funds	7,374	7,281	93	1.28%	99,922	80,093	19,829	24.76%
Other Grants	-	-	-		200,000	200,000	-	0.00%
Earned Income	61,569	53,887	7,682	14.26%	466,313	592,760	(126,447)	-21.33%
TOTAL REVENUE	68,943	61,168	7,775	12.71%	766,235	872,853	(106,618)	-12.21%
<hr/>								
EXPENSE CATEGORY								
Salaries	133,587	122,474	(11,113)	-9.07%	1,545,798	1,390,550	(155,248)	-11.16%
Benefits	30,828	23,451	(7,378)	-31.46%	354,086	269,621	(84,465)	-31.33%
Local Mileage	4,057	1,646	(2,411)	-146.48%	33,553	18,105	(15,448)	-85.32%
Out-of-Catchment	1,165	47	(1,117)	-2353.95%	9,685	522	(9,163)	-1754.70%
Local Catchment Travel	-	-	-		-	-	-	
Consumables	2,056	4,133	2,077	50.25%	81,281	45,460	(35,821)	-78.80%
Capital Outlay								
Building Costs	11,182	11,234	52	0.46%	121,406	123,579	2,173	1.76%
Consulting/Contracts	10,110	2,571	(7,539)	-293.18%	126,872	28,286	(98,586)	-348.54%
Other (see attachment)	49,407	22,941	(26,466)		262,568	252,354	(10,213)	-4.05%
TOTAL EXPENSES	242,393	188,498	(53,895)	-28.59%	2,535,249	2,128,477	(406,771)	-19.11%
<hr/>								
Transfer from DSRIP	(137,241)	(137,241)	0	0.00%	(1,509,651)	(1,509,649)	2	0.00%
NET INCOME FROM OPERATIONS	(36,209)	9,911	(46,120)	0	(259,363)	254,023	(513,385)	

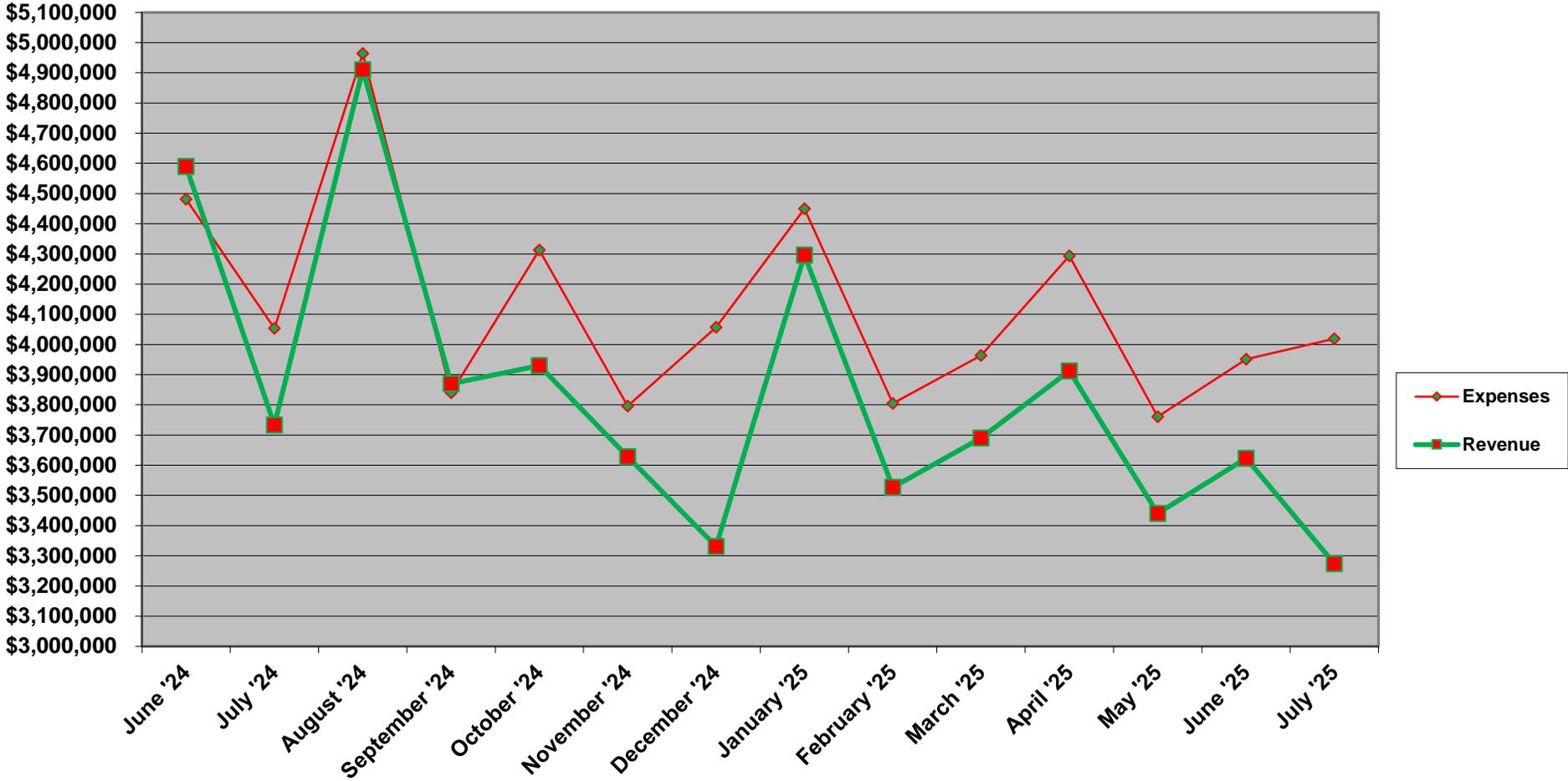
CORE HEALTH
For the Month Ending July 31, 2025

OTHER OPERATING EXPENSES	CURRENT PERIOD			YEAR TO DATE		
	ACTUAL	BUDGET	\$ VAR	ACTUAL	BUDGET	\$ VAR
ADVERTISING - EMPLOYMENT	173	46	(127)	1,570	503	(1,067)
COMMUNITY EDUCATION	0	1,478	1,478	5,961	16,258	10,297
CLIENT FINANCIAL ASSISTANCE	0	0	0	600	0	(600)
CLIENT TRANSPORTATION	0	0	0	106	0	(106)
COPY MACHINE LEASE/RENTAL	894	173	(722)	6,543	1,901	(4,642)
DUES, SUBSCRIP., MEMBERSHIPS & BOOKS	5,174	75	(5,099)	7,452	825	(6,627)
LOCAL FUNDED DUES & MEMBERSHIPS	0	125	125	12,000	1,375	(10,625)
INSURANCE - BUILDINGS	631	685	54	6,943	7,537	594
INSURANCE - LIABILITY	21	15	(6)	230	160	(70)
INSURANCE - EMPLOYEE BONDS	1,713	1,876	164	32,342	20,636	(11,705)
IT INFRASTRUCTURE	(5,003)	1,491	6,495	(22,252)	16,406	38,659
MACHINE/EQUIPMENT RENTAL - INTERNAL	2,732	3,194	462	44,838	35,133	(9,704)
MACHINE/EQUIPMENT RENTAL - EXTERNAL	0	97	97	450	1,062	612
FURN./EQUIP. - REPAIR & MAINT	0	0	0	712	0	(712)
COMPUTER EQUIP/SOFTWARE. - INST & MAINT	0	0	0	157	0	(157)
SOFTWARE MAINT & CONTRACTS	31,698	2,788	(28,910)	66,027	30,671	(35,355)
PRINCIPAL - SBITA	0	39	39	494	433	(61)
INTEREST - SBITA	0	6	6	89	68	(21)
VEHICLE - REPAIR & MAINT.	0	2	2	(2,123)	27	2,150
VEHICLE - OIL & GAS	15	58	44	198	643	445
POSTAGE/SHIPPING	37	10	(27)	811	111	(699)
NON-CAP OUTLAY \$1,000-\$2,499.99	0	18	18	2,380	198	(2,182)
NON-CAP OUTLAY <\$1,000	0	349	349	0	3,844	3,844
STAFF DEVELOPMENT/REGISTRATION	3,055	957	(2,098)	11,078	10,532	(546)
SERVICE CHARGES-BANK CHARGES	68	174	106	1,607	1,918	310
TV CABLE SERVICES	19	57	38	637	630	(7)
INTERNET	92	182	90	897	1,998	1,101

CORE HEALTH
For the Month Ending July 31, 2025

OTHER OPERATING EXPENSES	CURRENT PERIOD			YEAR TO DATE		
	ACTUAL	BUDGET	\$ VAR	ACTUAL	BUDGET	\$ VAR
TELEPHONE - MONTHLY SERVICE	1,140	975	(165)	12,335	10,720	(1,614)
TELEPHONE - T1 SERVICE	666	670	4	7,288	7,373	85
TELEPHONE - LONG DISTANCE	68	57	(11)	603	628	24
TELEPHONE SERVICE - CELLULAR	403	237	(165)	5,011	2,612	(2,399)
UTILITIES - ELECTRICITY	1,148	1,108	(40)	11,941	12,193	251
UTILITIES - GAS/BUTANE	48	35	(12)	702	390	(312)
UTILITIES - WATER	134	105	(29)	1,817	1,156	(661)
UTILITIES - GARBAGE DISPOSAL	300	274	(26)	3,184	3,018	(166)
SPECIAL EVENTS	0	8	8	152	92	(60)
MISC. UNCLASSIFIED EXPENSE	1	80	79	14	879	865
TAXES AND FEES	0	67	67	5	740	735
ENCUMBERED FUNDS	0	0	0	0	2	2
INDIRECT EXPENSE	4,182	5,426	1,244	39,772	59,684	19,912
TOTAL OTHER	49,407	22,941	(26,466)	262,568	252,356	(10,211)

Revenue - Expenses Month to Month - Operations



COMMUNITY HEALTHCORE - JULY FY25 SUMMARY

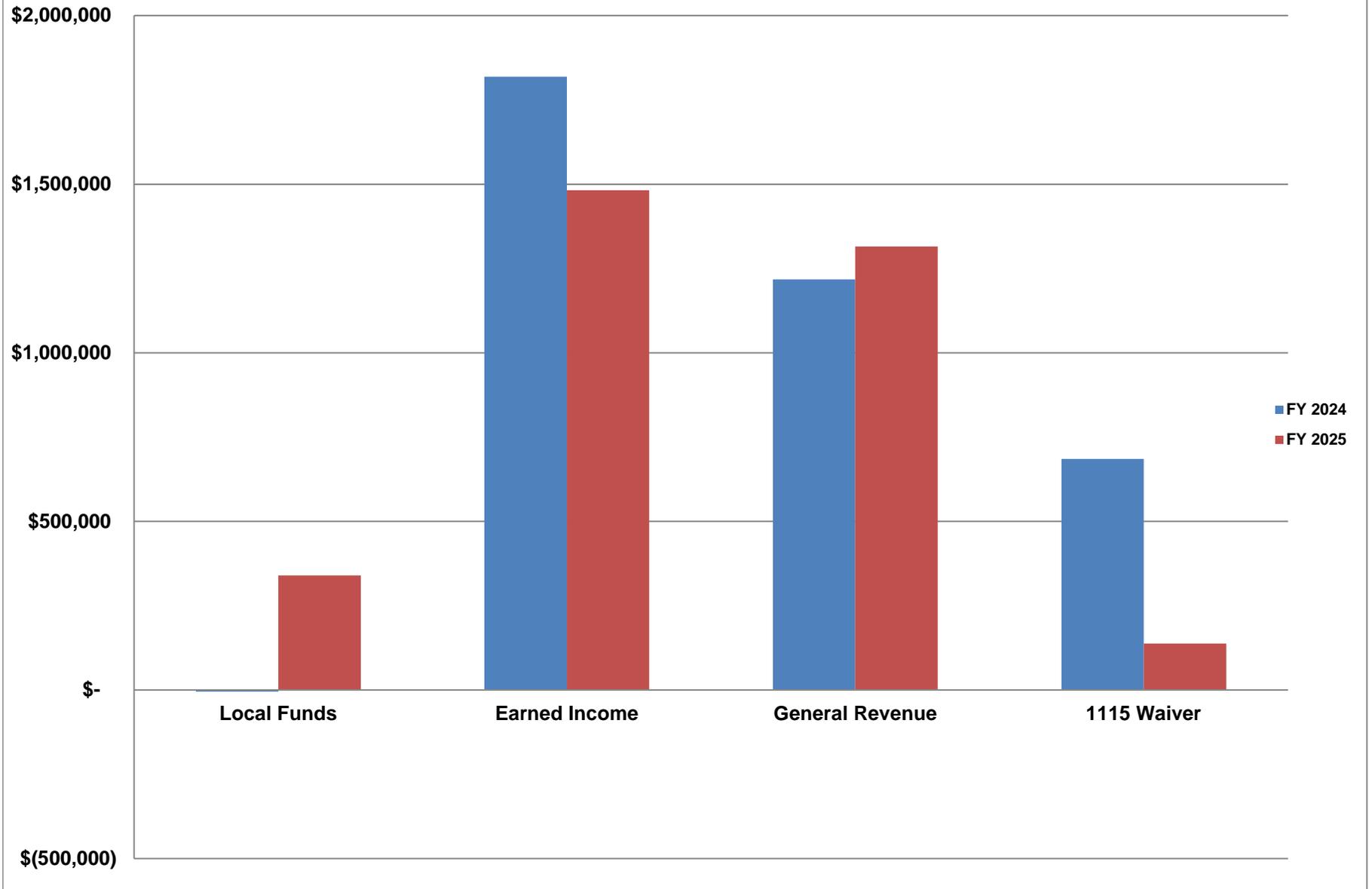
Comparison of FY 2025 to FY 2024 (July)

	FY 2025 TOTAL CENTER Eleven Months YTD	FY 2024 TOTAL CENTER Eleven Months YTD	Variance	PERCENT CHANGE
EXPENSE CATEGORY				
SALARIES	\$ 24,356,369	\$ 23,806,915	549,454	2.26%
BENEFITS	\$ 6,451,296	\$ 6,253,544	197,752	3.07%
LOCAL MILEAGE	\$ 890,391	\$ 874,431	15,960	1.79%
OUT-OF-CATCHMENT	\$ 130,209	\$ 219,900	(89,691)	-68.88%
LOCAL CATCHMENT TRAVEL	\$ 1,730	\$ 7,146	(5,416)	-313.06%
MEDICATIONS	\$ 166,550	\$ 180,702	(14,152)	-8.50%
CONSUMABLES	\$ 487,164	\$ 632,189	(145,025)	-29.77%
CAPITAL OUTLAY	\$ 34,027	\$ 35,728	(1,701)	0.00%
BUILDING COSTS	\$ 3,185,112	\$ 1,906,995	1,278,117	40.13%
CONSULT/CONTRACTS	\$ 4,293,377	\$ 4,403,574	(110,197)	-2.57%
OTHER OPERATING EXPENSES	\$ 4,286,585	\$ 3,953,542	333,043	7.77%
CAPITAL OUTLAY LEASES	\$ -	\$ 1,749,531	(1,749,531)	
TOTAL EXPENSE	\$ 44,282,810	\$ 44,024,197	\$ 258,613	0.59%
REVENUE CATEGORY				
LOCAL FUNDS	\$ 3,894,841	\$ 4,402,832	(507,991)	-13.04%
EARNED INCOME	\$ 19,306,368	\$ 17,495,377	1,810,991	9.38%
GENERAL REVENUE	\$ 15,783,916	\$ 12,289,273	3,494,643	22.14%
TOTAL REVENUES	\$ 38,985,125	\$ 34,187,482	\$ 4,797,643	
1115 WAIVER	\$ 1,537,331	\$ 7,853,164	\$ (6,315,833)	-80.42%
PROCEEDS FROM CAPITAL LEASES	\$ -	\$ 1,749,531		
OVER (UNDER)	\$ (3,760,354)	\$ (234,020)	\$ (3,526,334)	

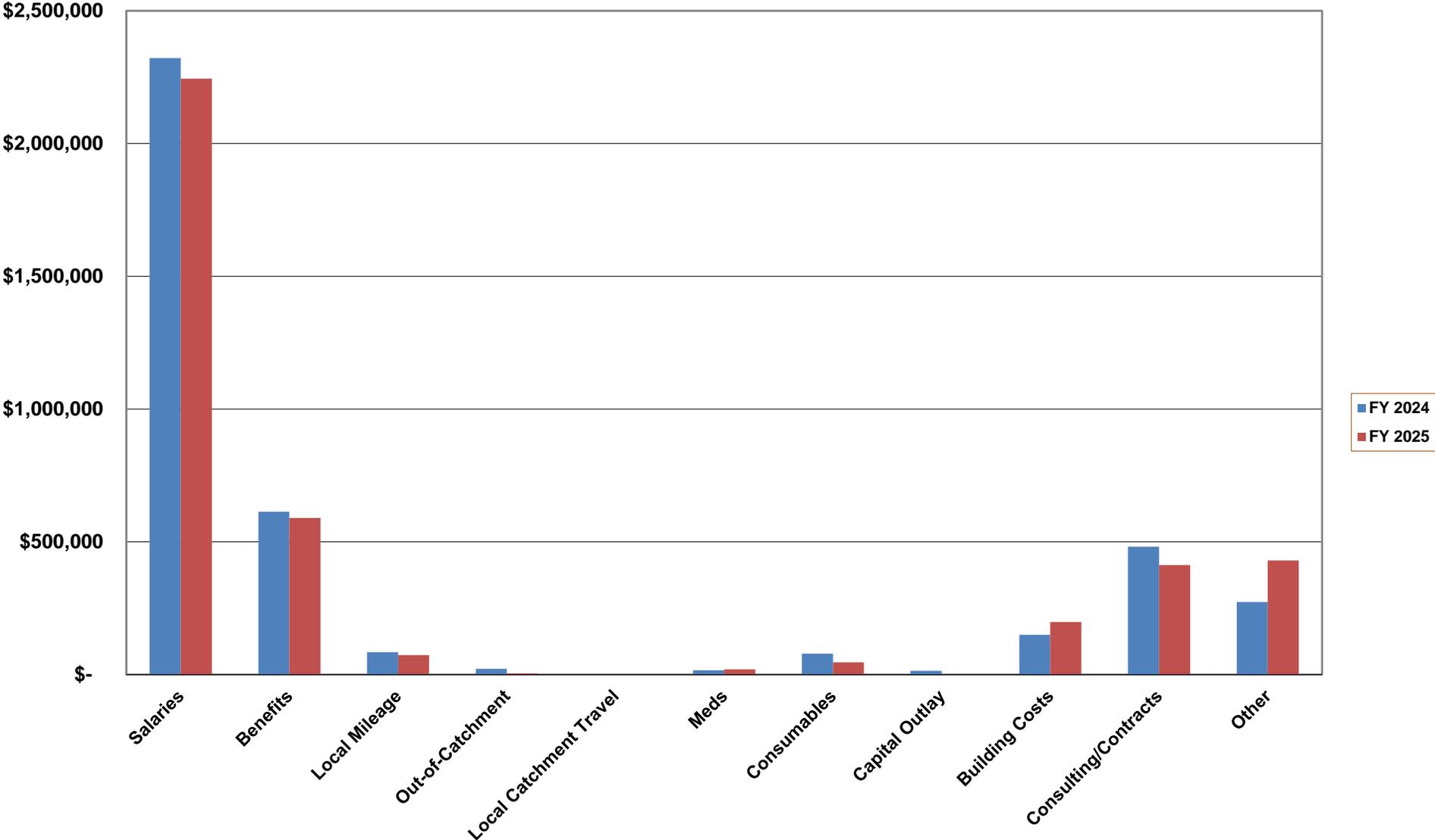
COMMUNITY HEALTHCORE
1115 Waiver Statement of Operations
For the Month Ending July 31, 2025

	CURRENT PERIOD				YEAR TO DATE			
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var
REVENUE CATEGORY								
Charity Care Provider (CCP)	\$ -	\$ -	\$ -	#DIV/0!				#DIV/0!
Cares Provider Relief Funding			\$ -					#DIV/0!
DSRIP			\$ -	#DIV/0!				#DIV/0!
TOTAL REVENUE	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
EXPENSE CATEGORY								
Salaries	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Benefits	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Local Mileage	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Out-of-Catchment	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Local Catchment Travel	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Medications	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
New Generation Medications	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Consumables	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Capital Outlay	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Building Costs	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Consulting/Contracts	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Other	\$ 143,808	\$ 151,048	\$ 7,240	4.79%	\$ 1,652,647	\$ 1,661,529	\$ 8,882	0.53%
Transfer to Operating			\$ -				\$ -	
TOTAL EXPENSES	\$ 143,808	\$ 151,048	\$ 7,240	4.79%	\$ 1,652,647	\$ 1,661,529	\$ 8,882	0.53%
Indirect Expense	\$ -	\$ -	\$ -				\$ -	
NET INCOME from OPERATIONS	\$ (143,808)	\$ (151,048)	\$ (7,240)		\$ (1,652,647)	\$ (1,661,529)	\$ (8,882)	

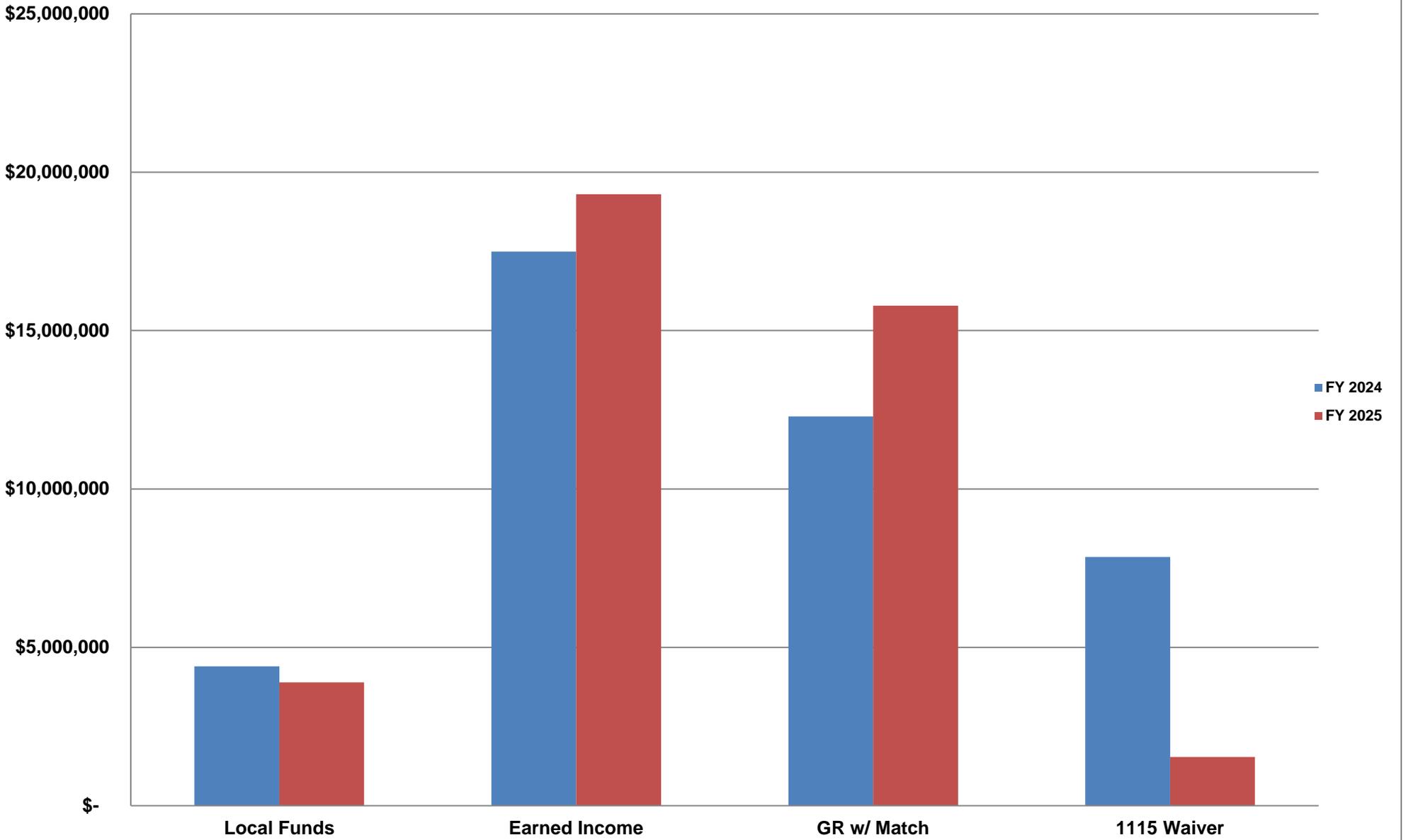
July Revenue Comparison FY 2025 to FY 2024



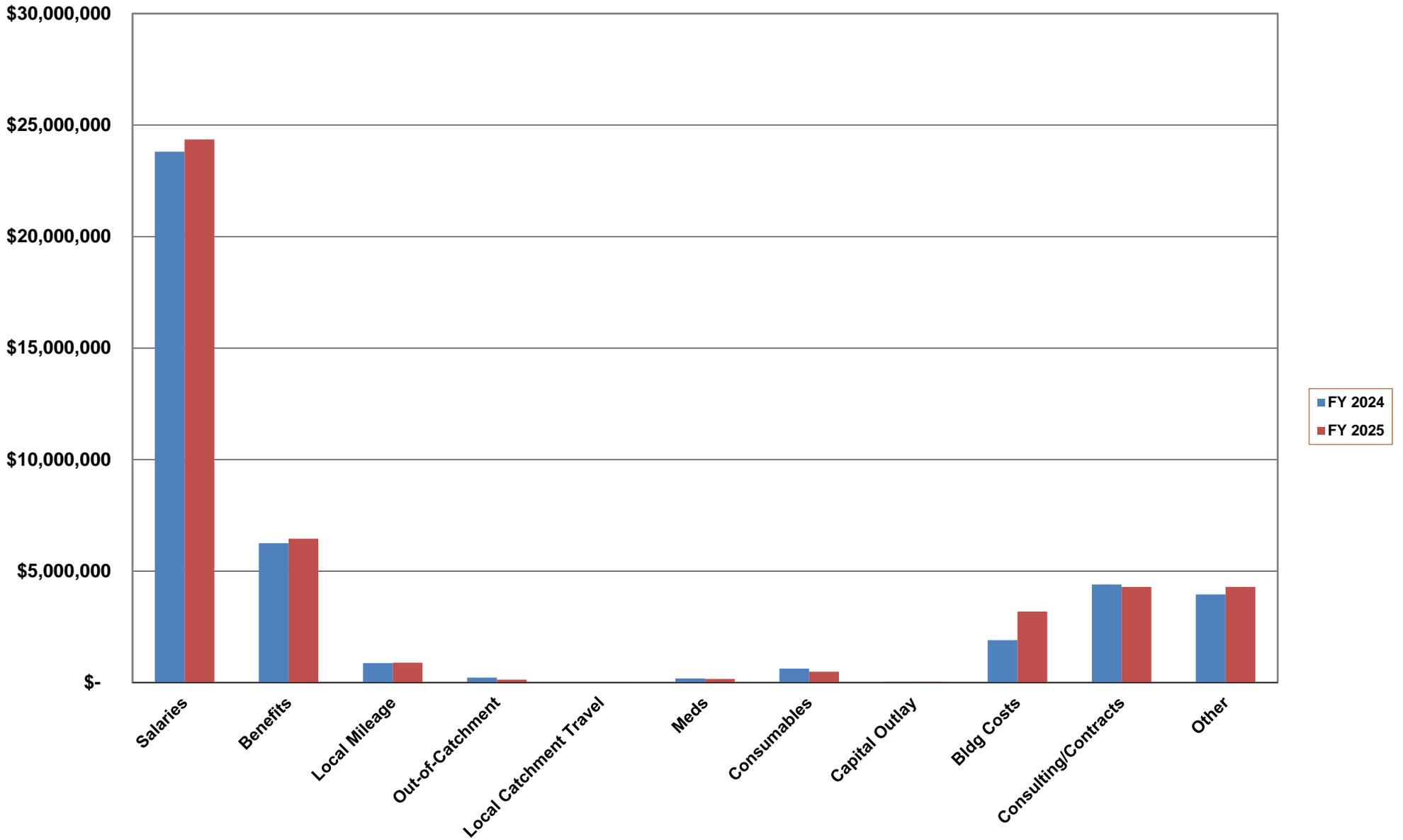
July Expense Comparison FY 2025 to FY 2024



YTD July Revenue Comparison FY 2025 to FY 2024



YTD July Expense Comparison FY 2025 to FY 2024



**COMMUNITY HEALTHCORE
STATEMENT OF POSITION - BY FUND
MONTH ENDED JULY 31, 2025**

	TEXAS SECURITIES	AUSTIN CAPITAL	TEXAS NATIONAL	TEXAS BANK & TRUST	CHASE SAVINGS	TOTAL BY FUND
INVESTMENTS						
OPERATING	\$ -	\$ -			\$ 13,223,682.13	\$ 13,223,682.13
RESERVES	\$ 91,415.63	\$ 248,134.83	\$ 251,804.21	\$ 252,995.39	\$ 11,749,474.58	\$ 12,593,824.64
TOTAL	\$ 91,415.63	\$ 248,134.83	\$ 251,804.21	\$ 252,995.39	\$ 24,973,156.71	\$ 25,817,506.77
INTERNAL SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BY TYPE	\$ 91,415.63	\$ 248,134.83	\$ 251,804.21	\$ 252,995.39	\$ 24,973,156.71	\$ 25,817,506.77

I, the approved Investment Officer of Community Healthcore, hereby certify that the above investment report represents the investment position of the Center as of July 31, 2025 in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principles (GAAP).

Sue Rathbun

Sue M. Rathbun, Chief Financial Officer

**DETAIL OF TRANSACTIONS FOR CHASE INVESTMENT BY FUND
MONTH ENDED JULY 31, 2025**

GENERAL - Reserves - Savings

0.02%

DATE	PURCHASE	REDEMPTION	TRANSFERS IN/OUT	INTEREST	DAILY BALANCES
7/1/2025	\$ -				\$ 11,750,665.93
7/31/2025			\$ (1,191.35)		\$ 11,749,474.58

GENERAL - Operating - Savings

DATE	PURCHASE	REDEMPTION	TRANSFERS IN/OUT	INTEREST	DAILY BALANCES
7/1/2025			\$ -		\$ 16,618,596.90
7/3/2025			\$ (1,500,000.00)		\$ 15,118,596.90
7/3/2025			\$ (50,000.00)		\$ 15,068,596.90
7/9/2025			\$ (478,683.94)		\$ 14,589,912.96
7/22/2025			\$ (400,000.00)		\$ 14,189,912.96
7/22/2025			\$ (487,641.16)		\$ 13,702,271.80
7/29/2025			\$ (480,220.13)		\$ 13,222,051.67
7/31/2025				\$ 439.11	\$ 13,222,490.78
7/31/2025			\$ 1,191.35		\$ 13,223,682.13
					\$ 13,223,682.13
					\$ 13,223,682.13
					\$ 13,223,682.13
					\$ 13,223,682.13

**DETAIL OF TRANSACTIONS FOR AUSTIN CAPITAL (LIBERTAD BANK) INVESTMENT BY FUND
MONTH ENDED JULY 31, 2025**

GENERAL - Reserves - Money Market

0.05%

DATE	PURCHASE	REDEMPTION	TRANSFERS IN/OUT	INTEREST	DAILY BALANCES
7/1/2025	\$ -				\$ 248,124.29
7/31/2025				\$ 10.54	\$ 248,134.83

**DETAIL OF TRANSACTIONS FOR TEXAS SECURITIES INVESTMENT BY FUND
MONTH ENDED JULY 31, 2025**

GENERAL - Reserves - Money Market

1.45%

	PURCHASE	REDEMPTION	TRANSFERS IN/OUT	INTEREST	BALANCES
7/1/2025	\$ -	\$ -	\$ -	\$ -	\$ 91,303.93
7/30/2025				\$ 111.70	\$ 91,415.63

**COMMUNITY HEALTHCORE
 DETAIL OF TRANSACTIONS FOR TEXAS BANK & TRUST INVESTMENT
 MONTH ENDED JULY 31, 2025**

GENERAL - Reserves - CD		3.50%		8/15/2025	
DATE	PURCHASE	REDEMPTION	TRANSFERS IN/OUT	INTEREST	DAILY BALANCES
7/1/2025	\$ -				\$ 252,244.54
7/31/2025				\$ 750.85	\$ 252,995.39

**DETAIL OF TRANSACTIONS FOR TEXAS NATIONAL BANK INVESTMENT
 MONTH ENDED JULY 31, 2025**

GENERAL - Reserves - CD		1.49%		8/5/2025	
DATE	PURCHASE	REDEMPTION	TRANSFERS IN/OUT	INTEREST	DAILY BALANCES
7/1/2025	\$ -				\$ 251,485.95
7/31/2025		\$ -		\$ 318.26	\$ 251,804.21

INTERNAL SERVICE FUND CONTROL CHART

January 31, 2023 - July 31, 2025

Range of balance for self-funded plan

\$1,647,699

Intentional reduction of balance for fully insured plan to use fund reserves

\$2,500,000

\$2,000,000

\$1,500,000

\$1,000,000

\$500,000

\$0

Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23 Jan-24 Feb-24 Mar-24 Apr-24 May-24 Jun-24 Jul-24 Aug-24 Sep-24 Oct-24 Nov-24 Dec-24 Jan-25 Feb-25 Mar-25 Apr-25 May-25 Jun-25 Jul-25

BOARD OF TRUSTEES UPDATE

CHIEF EXECUTIVE OFFICER REPORT – SEPTEMBER 25, 2025

Our Work Ahead

Our Executive Team is currently studying the book The 21 Irrefutable Laws of Leadership by John Maxwell. This exercise allows us to think through implications for the work we do and consider implications for the people we serve. Lee Brown led us through the discussion of Chapter 16: The Law of the Big Mo. Perfectly (accidentally) timed to follow an all-staff meeting on Zoom to present the Center’s strategic direction and answer pressing questions from staff about our challenging funding environment.

The chapter gave us a broader context to understand the opportunity ahead of us, to begin to take the anxiety, confusion, and fear of a workforce facing change, and channel it into the momentum necessary to overcome a challenge.

As was explained to the over 200 staff members that attended, our budget for fiscal 2026 is a conservative one. In other words, it contains our minimum expectations of performance for the year.

Before us is the opportunity to perform much better and make gains for the year that can be used to address the cost of living, merit recognition, and operating margin not included originally in the budget.

As an organization, we all have a role moving the Center forward. Ideas for improvement, for doing things in more efficient ways, challenging strategies that need clarification, offering to take additional temporary work assignments, money-saving ideas from all parts of the organization, and ideas for recruiting and retaining staff have come from many employees around the Center.

From the dialogue we have opened with staff, to the full State funding contract, the Rural Health Sustainability Legislation just signed by Governor Abbott for preventative healthcare, new business, and clinical software all come together to create the momentum necessary to turn coming out of a tough year into entering into a brighter one.

As John Maxwell, the author, says, “Momentum is a leader’s best friend because many times it is the only thing that makes the difference between losing and winning”.

BOARD OF TRUSTEES UPDATE

CHIEF OPERATING OFFICER – SEPTEMBER 25, 2025

Executive Summary

The organization faces binding budget constraints. Some divisions are more capable than others in their ability to meet budget expectations in a time of increasing costs without rate changes, allowing for cost-of-living increases. Years of deficit budgets in programs have resulted in some closures over the past year. Efforts to maintain programs because of the intrinsic value of the services over a period of several years exhausted every avenue to sustain those programs, but it reached a point that does not make good business sense to continue. Therefore, referrals and assistance in getting individuals served by other providers have been successfully accomplished.

Similarly, external environmental shifts (e.g., "Zeitgeist" changes in societal priorities) and contractual reductions—particularly in the primary area supporting adult and children's mental health (DPP and CCP funds)—have impacted revenue streams, creating a structural imbalance where expenses often exceed income. Without intervention, the organization's financial position is unsustainable. Maintaining deficit programs indefinitely violates the logical principle of fiscal equilibrium (revenues \geq expenses). Therefore, we closed targeted programs, and other programs are in a stand-down at this time.

Driven by executive vision, the teams accomplished logically based reductions. We prioritized poor performers and non-essential positions with a merit-based and efficiency-driven approach. The mission is to uphold a workforce that is steady as we bring the center to an appropriate and dedicated staff level that can accommodate growth needed without compromising the core mission. The continuation of non-viable programs or underperforming staff defies logical resource allocation. Divisions will continue to seek to achieve independent budgetary self-sufficiency.

Key Performance Indicators (KPIs) and Reporting

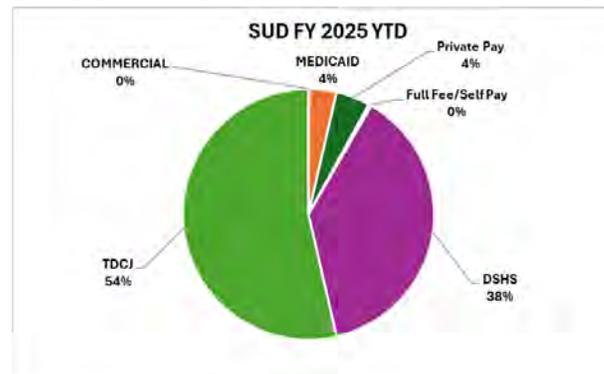
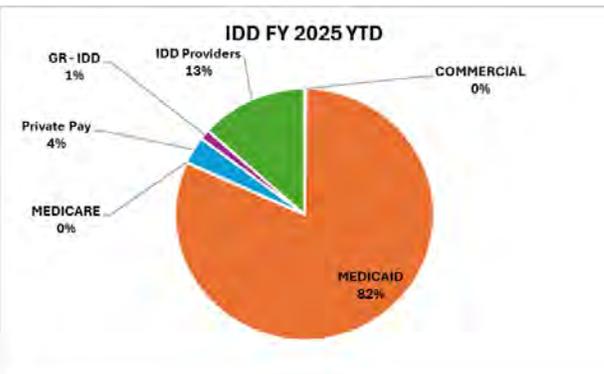
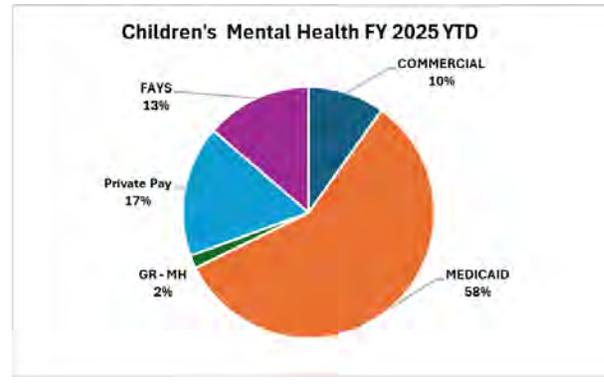
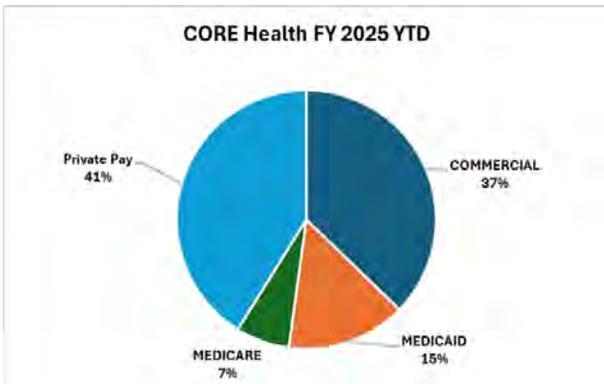
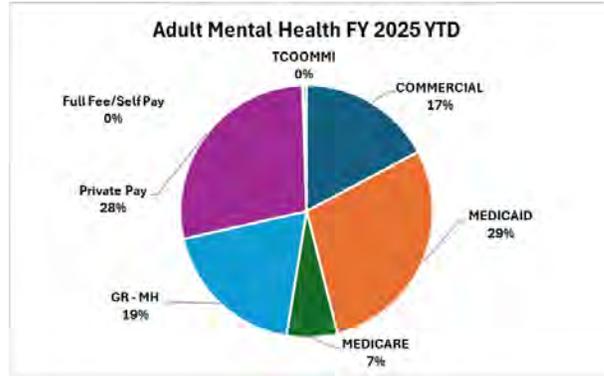
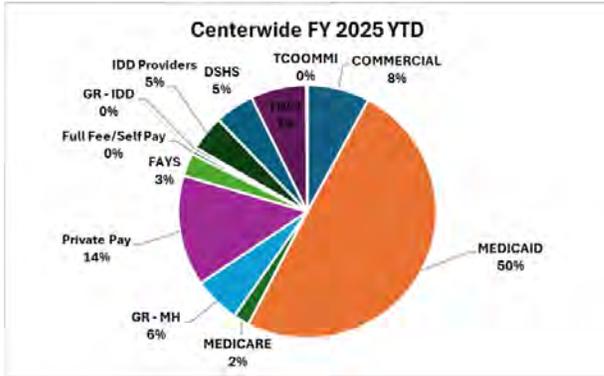
Presented to the board each month on how KPI's are tracked and presented via dashboards to provide better real-time decision-making options by leadership. Additional KPI's are reviewed and presented each month.

1. Payor Mix Trends KPI

Objective: Monitor revenue diversification and payer distribution.

Metrics: Percentage of revenue from Medicaid, Medicare, commercial, and self-pay, and we will be looking at changes in payer mix quarter-over-quarter.

Dashboard Elements:

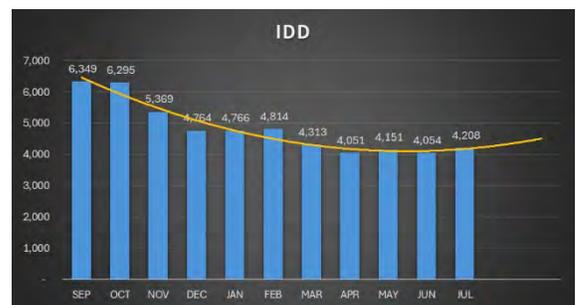
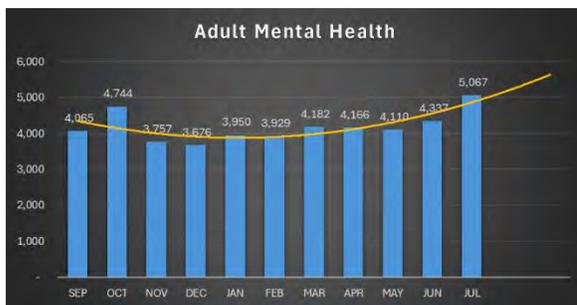


2. Billable Service Trends KPI

Objective: Assess demand and ability for primary care, behavioral health, and specialty services.

Metrics: Volume of encounters by billable service type.

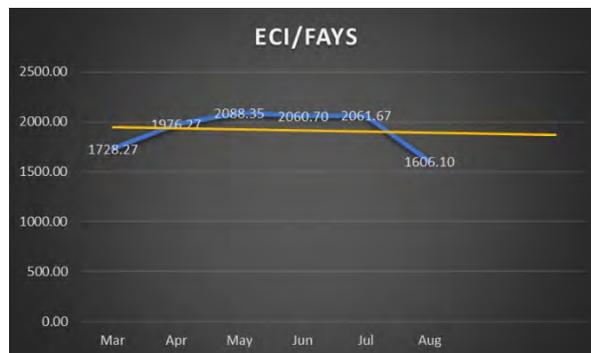
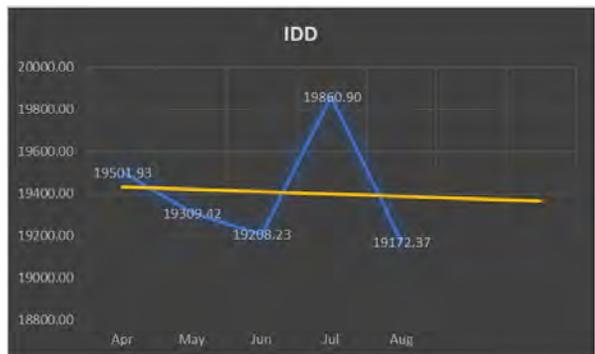
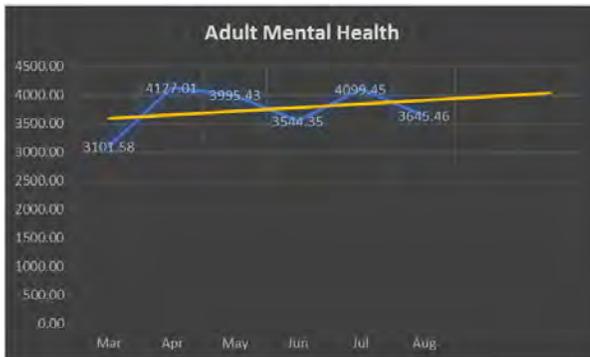
Dashboard Elements: Bar chart for billable service volume by division and overall service delivery trends. A line graph will likely best display wait times, and stack charts for telehealth and in-person ratios.



3. Service Line Volume

KPI: Increase service volume by line/unit/program.

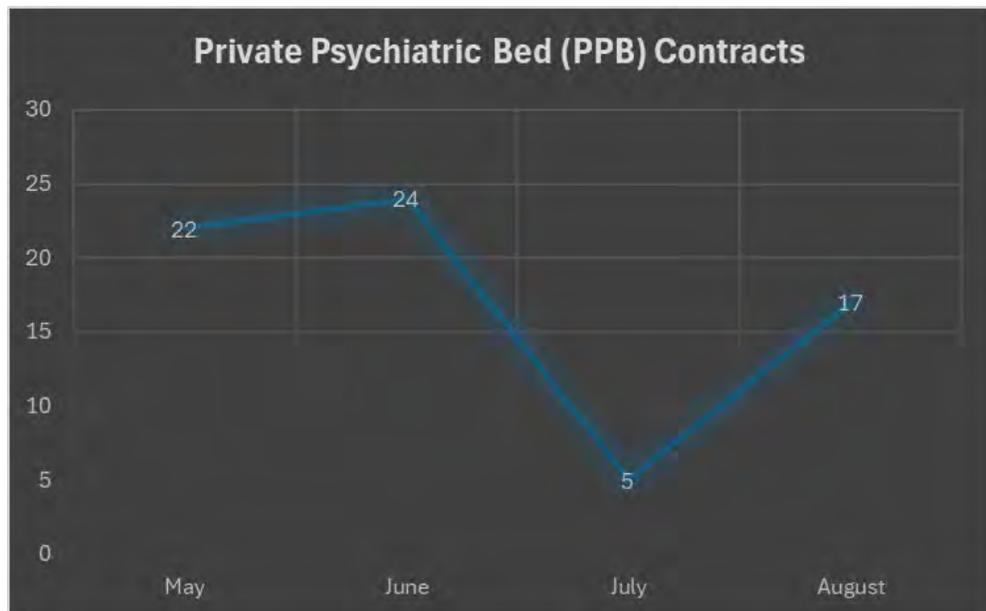
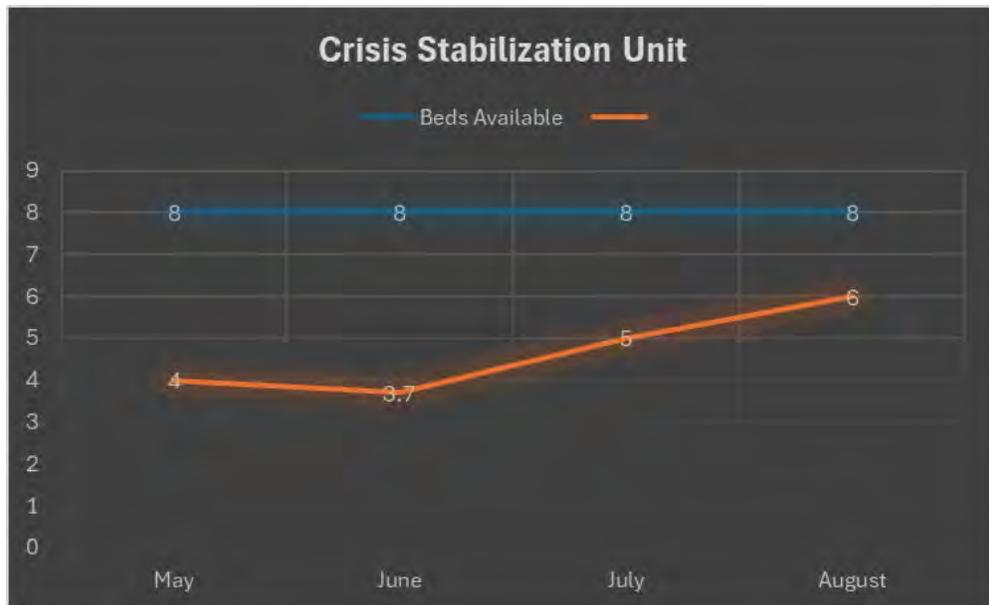
Behavioral health, including Substance Use Disorder, Intellectual Developmental Disabilities, Primary Care, and growing women’s health, continues to increase at steady rates. Low-volume programs are under evaluation for operational efficiency or potential repurposing.



4. Clinical and Operational Performance Metrics

The unit has been able to work out of one side of the CSU much of the time due to continued repairs with the heating, ventilation, and air conditioning (HVAC) system. Soon, all 14 beds will be available. The CSU achieved full licensure on 08 July 2025

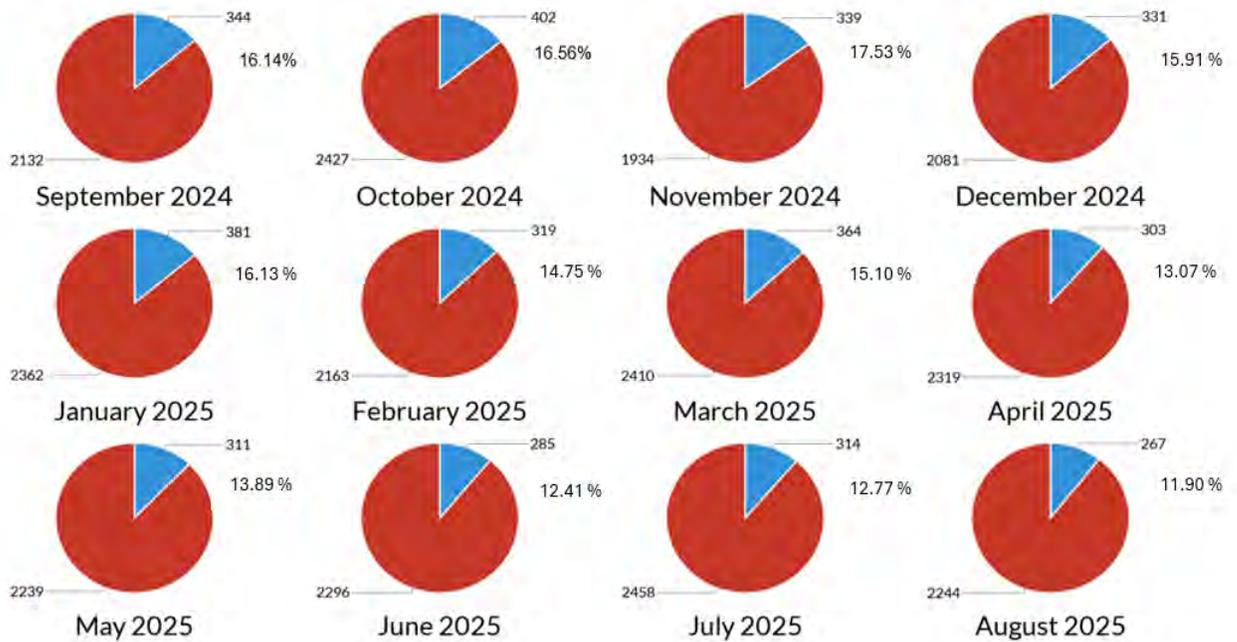
Average daily census:



5. Appointment Compliance: Failed to Keep Appointments (FKA)

KPI: No-show rate starting with prescriber FKA percentages.

No-show rates will increase/decline based on clinician engagement with patients on their failure to keep appointments, predictive outreach, and automated reminders. Staff schedule optimization will also improve continuity and reduce daily variability. Changes in days/hours of operation vs. patient demand when it makes sense to do so.



BOARD OF TRUSTEES UPDATE

HUMAN RESOURCES WORKFORCE REPORT SEPTEMBER 25, 2025

Employee well-being and resilience are foremost in planning services for the individuals served by the Center.

The Center's benefit plans are designed to:

- Help employees manage their health,
- Cope with unexpected life events such as disability or death,
- Be compensated for time off,
- Plan for their financial future in retirement, and
- Continue on their career development paths.

The FY 2026 Center budget of \$38 million has 75% planned for employee wages and benefits (total compensation).

Actual FY 2025 expenses (unaudited, posted as of September 9, 2025) for total compensation were approximately \$33.4 million. Salaries paid were 69.2% and benefits 30.8% of total compensation in FY 2025.

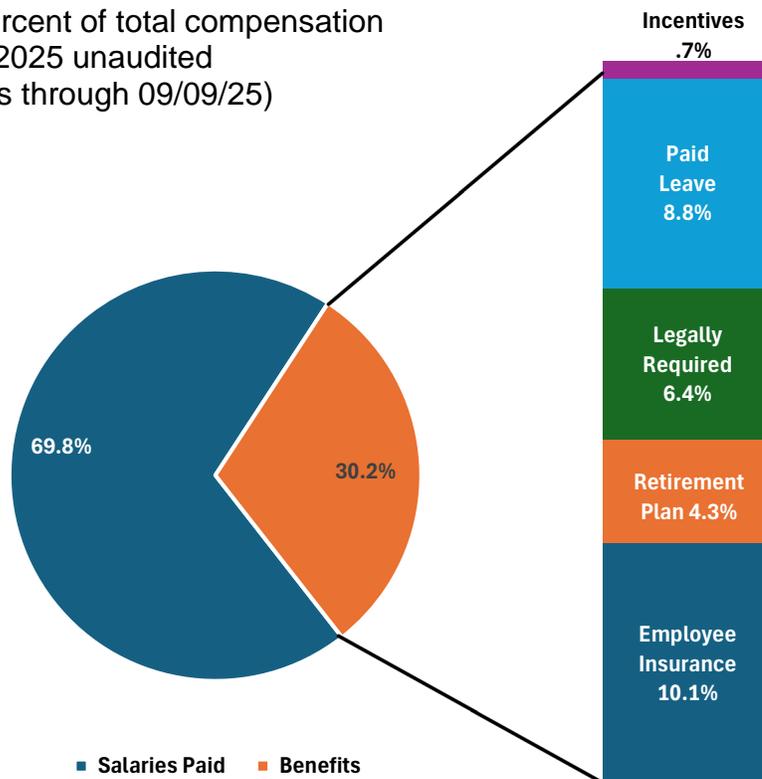
The Center funds benefits in five categories:

1. Employee Insurance \$3,400,345 (10.1% of total compensation)
 - A. Employee health insurance (additional \$1,500,000 funded from employee insurance reserve fund)
 - B. Life and Accidental Death insurance
 - C. Long Term Disability insurance
2. Paid Leave \$2,943,981 (8.8% of total compensation)
 - A. Paid Time Off
 - B. Legacy Sick Leave
 - C. Closure Days
 - D. Jury Duty
 - E. Bereavement Pay
 - F. Unplanned Closure
 - G. Administrative Leave
3. Legally Required \$2,138,126 (6.4% of total compensation)
 - A. Center portion of Social Security
 - B. Unemployment Insurance
 - C. Workers' Compensation

4. Retirement Plan funding \$1,440,787 (4.3% of total compensation)
 - A. 401a Plan contribution of 3% of W-2 wages for all full-time employees
 - B. 457 Plan match of full-time employee contributions up to 6%
 - C. 6-year vesting for Center contributions and match
 - D. Participants choose investment option models.

5. Incentives \$238,395 (0.7% of total compensation)
 - A. Shift Differential
 - B. Stipend for Supplemental Crisis Response Assignments
 - C. Educational Assistance
 - D. On Call Pay
 - E. Employee Referral (applicants for vacant positions) Incentives

Benefits as a percent of total compensation
 FY 2025 unaudited
 (postings through 09/09/25)



BOARD OF TRUSTEES UPDATE

COMPREHENSIVE PLANNING ADVISORY COMMITTEE REPORT SEPTEMBER 25, 2025

The Comprehensive Planning Advisory Committee (CPAC) met in person at 107 Woodbine, Longview, and 1911 Galleria Oaks, Texarkana, on Thursday, August 7, 2025. The meeting was connected virtually via Zoom.

CPAC Transitions — Lee Brown and Christy Cravey

- Lee Brown announced that he will be stepping aside from the CPAC Committee and introduced Christy Cravey, Director, Quality Management, who will coordinate the meetings going forward.
- The members thanked Lee for his many years of service to the committee.
- Christy discussed the Needs Assessment and indicated the next one will be delayed one year, aligning with other centers and the Certified Community Behavioral Health Clinic (CCBHC) requirements of every three years.

Intellectual & Developmental Disability (IDD) Services – Sandra Taylor, Director

- The recent events in IDD services were reviewed, including:
 - The submission of documentation to the National Committee for Quality Assurance (NCQA) for accreditation.
 - Center staff visited the Holy Angels Gift Store in Shreveport, Louisiana, which features items made by individuals with IDD.
 - Closing the Community Living & Support Services (CLASS) program due to the lack of state funding.
- Sandra Taylor's full IDD Quality Report is presented later in this CPAC report.

Behavioral Health & Primary Care – Chesley Knowles, Project Specialist

- Adult Division:
 - We are coordinating with the Greater Longview Optimal Wellness (GLOW) group to inform us when individuals are being released from jail. This allows our jail diversion team to attempt to connect with those individuals and engage them in services.
 - We will be partnering with GLOW on a Substance Abuse and Mental Health Services Administration (SAMHSA) grant that they have obtained.

- We will hire two Qualified Mental Health Professionals (QMHPs) contracted with GLOW to provide crisis response to individuals in the community engaged with the City of Longview crisis responders. This includes the Longview police and fire departments.
- We are in the design process for the renovation of our building at Tuttle. This building will house all Adult Programs and CORE Health Systems.
- Children's Division:
 - The Children's Department organized a back-to-school supply drive at the Longview Mall. Sponsors donated school supplies, and fifteen organizations participated, sharing community resource information to over 400 families.

Certified Community Behavioral Health Clinic – Amy Hill, Program Director

- The Center has completed 80 National Outcome Measure (NOM) assessments for year three of the grant. We are currently at 90% of our goal of fifty Veterans receiving peer-related services.
- The CCBHC grant team has submitted documents for recertification. This will be a “full” audit that occurs every three years. We are required to meet 90% of the requirements across all programs for recertification.

CPAC Protocol – Christy Cravey, Director, Quality Management

- We have changed our CPAC Policy to better align with CCBHC requirements.
 - Committee composition must include at least 51% of members receiving mental health or substance use services.
 - In addition, there are four key areas where CPAC provides input:
 - Community needs and goals,
 - Service development,
 - Fiscal priorities,
 - Governance.
 - We will provide our feedback to the Board of Trustees through quarterly reports and post CPAC recommendations to the website at least annually.

**Community Advisory Board – Texas Department of Criminal Justice
Sandra Davis, Program Director**

- The Youth Substance Use Disorder (SUD) Program continues to provide services in Longview and Texarkana. Youth SUD has a new counselor, Jason Moore, who is showing strong engagement and success in youth programs.

- Texarkana Youth SUD had a site inspection in June, which identified minor findings. The corrective action plan was accepted, and the inspection is closed.
- The Comprehensive Continuum of Care (CCC) for Females program closed its doors on July 25, 2025.
- Health and Human Services Commission (HHSC) funding for outpatient services will end on August 31, 2025. Beginning September 1st, individuals will be evaluated, and a treatment plan will be developed for clinically appropriate services. We will continue to accept third-party payors or self-pay for services.

Community Education Report – Stacy Tidwell, Regional Administrator

- We had four interns working in various departments throughout the Center this summer. The Fall semester begins on August 2, 2025, and three of our interns will continue for another semester. We are interviewing to fill two additional positions for the semester.
- National Health Center Week was August 4th – August 9th. CORE Health Systems celebrated through various outreach events and special recognitions within the community.
- We are working on a project to update the Community Healthcore website to ensure all program information is up to date.
- Five activities were highlighted:
 - Region 7 Education Service Center Safety Summit and Parent and Family Engagement Conference – June 5, 2025
 - National Alliance for Mental Illness Conference – June 11-13, 2025
 - Marion County Resource Fair – June 21, 2025
 - Apex Workout Event for Veterans in Tyler – June 21, 2025
 - The 12th Annual Turkey Trot will be on Thursday, November 27, 2025

**IDD DIRECTOR'S QUALITY REPORT
COMPREHENSIVE PLANNING ADVISORY COMMITTEE (CPAC) – AUGUST 7, 2025**

1. Managers and Crisis Intervention Staff visited Holy Angels gift store in Shreveport, Louisiana, on Friday, July 11th. The store sold arts and crafts, clothing, dinnerware, jewelry, furniture, and other items made by individuals with Intellectual Developmental Disabilities (IDD).
2. Program Closures – Plans to terminate Community Living Assistance & Support Services (CLASS) in Longview – Closure date is November 1, 2025, and the total number of staff impacted is four.
3. The eighth IDD Crisis Conference was held July 23rd – July 25th in Lakeway, Texas, with four speakers and one panel discussion. Four Community Healthcare staff and two Longview Police Officers attended the conference.
4. NCQA Recertification – Review began July 7th with the chart review scheduled for Monday/Tuesday, August 25th and August 26th.
5. Crisis Intervention staff presented or participated in the following events:
 - County Community Resource Coordination Group (CRCG):
 - Panola/Harrison Counties CRCG – May 6, 2025, and July 1, 2025
 - Bowie/Cass County CRCG – May 13, 2025
 - Upshur County CRCG – May 22, 2025
 - Gregg County CRCG – June 18, 2025
 - East Texas Behavior Summit, Tyler – May 6, 2025
 - Region 7 ISD Quarterly Education Meeting – June 23, 2025
 - Longview Police Academy – July 16, 2025
 - Marshall ISD Teacher Orientation – July 30, 2025
 - Texarkana ISD Convocation – July 31, 2025
 - Monthly activities at Community Connections, Longview, for IDD individuals and staff include:
 - How to identify AI-generated images/videos.
 - Spring into Healthy habits, provided hygiene bags.
 - Dance for exercise.

Participation Rates – Targeted Case Management

IDD Authority receives a monthly Face-to-Face (A) and a Collateral (B) report from the Billing Department. In addition, the IDD Authority Service Manager and Home and Community-based Services (HCS) Authority Service Manager pull a weekly Credible report. This report is shared with staff in each of their departments. The report is a detailed listing of all individuals who have received an A contact.

The IDD Director, ID Authority Service Manager, and HCS Authority Service Manager discuss monthly strategies to encourage participation. Some examples include:

- Ensuring individuals know their service coordinators' phone numbers, since face-to-face contacts can be made by phone. The Service Coordinator states that individuals have become reluctant to answer their phone calls.
- Send a letter to the individuals to schedule the phone visit.
- Make unannounced visits – Be observant of an individual's living conditions.
- Encourage service coordinators to make four face-to-face contacts each day and six collateral contacts each day.
- April 2025, May 2025, and June 2025 met the targeted case management revenue target.

IDD Needs and Concerns – None at this time

BOARD OF TRUSTEES UPDATE

COMMUNITY EDUCATION REPORT – SEPTEMBER 25, 2025

FY 2025 Digital Marketing Insight:

Constant Contact – Newsletters, 56,300 emails sent in FY 2025

Facebook Overview



Top content based on views



Tue Jul 1, 6:30pm
16,022
Views



Tue May 27, 9:57am
15,073
Views



Wed May 14, 7:36pm
11,872
Views



In FY 2026, we will continue to promote services and programs within the community through various outreach initiatives. The "Healing Begins Here" campaign will continue as the cornerstone of our community outreach efforts, aiming to raise awareness, strengthen brand recognition, and create greater community engagement.

The following community development initiatives will continue, expand, and strengthen in FY 2026.

- Your Story Matters Videos
- Public Service Announcements (PSAs) – Radio & TV Stations,
- Social Media (Facebook, Instagram, X, LinkedIn, YouTube) Content
- Outreach Events / Health & Career Fairs
- Presentations to Universities, Schools, Coalitions, Civic/Social Groups
- Printed Materials (Flyers, Rack Cards, Posters, Yard Signs)
- Mental Health First Aid Training – Community Classes
- Digital Marketing/Newsletters – Constant Contact

Suicide Prevention Awareness Month

September is Suicide Prevention Awareness Month. Throughout the month, we had the honor of presenting proclamations to all nine counties and the City of Texarkana. Every judge and the mayor officially designated September as Suicide Prevention Awareness Month in their respective jurisdictions. We also leveraged social media to bring awareness to the community about support, healing, and hope. Heidi Riggs, Suicide Prevention Coordinator, presented to multiple schools and organizations about the Zero Suicide Initiative. We also hosted staff wellness events throughout the month.

TXWORKS Internship Program

We currently have three (3) interns for the fall 2025 semester. They are working in various departments: adult mental health – Texarkana, Assertive Care Treatment (ACT) – Longview, and Jail Diversion – Longview.

The interns have had the opportunity to shadow multiple departments and learn about different programs. They are also completing Mental Health First Aid and Suicide Prevention training this semester.

Back-to-School Supply Drive and Resource Fair

The Family and Youth Success (FAYS) program of Community Healthcore hosted its 6th Annual Back-to-School Supply Drive and Resource Fair. The event was held on Saturday, August 9th, at Longview Mall from 10:00 am to 1:00 pm. We had fifteen organizations represented, who shared information with over 400 families about community resources.

Coat, Blanket, & Sock Drive

The FAYS program will host a Coat, Blanket, & Sock Drive throughout October and November 2025. The items will be distributed to the community in December.

COMMUNITY HEALTHCORE FOUNDATION

12th Annual Thanksgiving Day Turkey Trot 5K

The 12th Annual Turkey Trot 5K is scheduled for Thursday, November 27, 2025. The Turkey Trot Committee met on September 11th to continue planning. Visit the Community Healthcore website under the Foundation tab for more information.

12TH ANNUAL TURKEY TROT 5K

"PAYING THE PRICE FOR THE PUMPKIN SPICE"

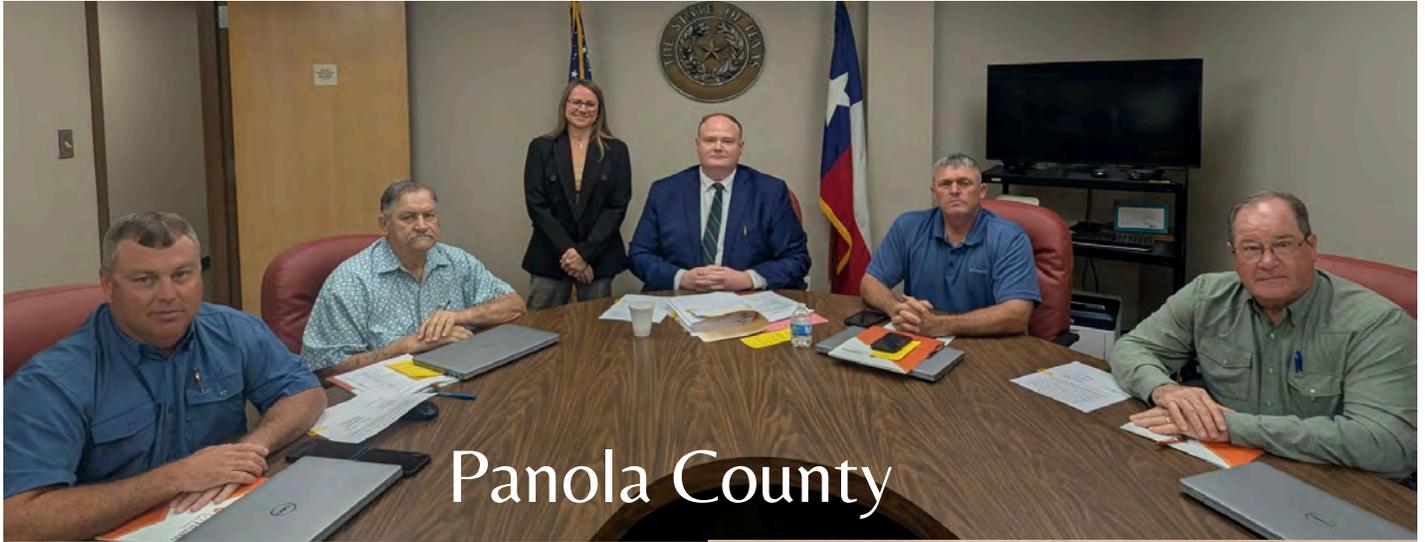
THANKSGIVING DAY
THURSDAY, NOVEMBER 27, 2025
SPRING LAKE PARK
REGISTRATION 7:30AM
RACE 8:30AM

WWW.COMMUNITYHEALTHCORE.COM

COMMUNITY HealthCORE FOUNDATION

SCAN

Suicide Prevention Awareness Month Proclamations September 2025



Suicide Prevention Awareness Month Proclamations September 2025



Red River County



Gregg County



Harrison County



Marion County



OCTOBER 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Workforce/Education Align - Harrison County 12:00PM	2	3	4 Health on the Line Texarkana - 8:00AM Veteran Workout Class Tyler - 12:00PM
5	6	7 Longview Nonprofit Meeting 12:00PM National Night Out Gilmer, Wake Village, Longview & Marshall	8 Safety and Wellness Day - TXDOT Atlanta 9:00AM - 2:00PM	9 Turkey Trot Monthly Meeting 12:00PM	10 World Mental Health Day	11
12	13 North East Texas Homeless Meeting 11:30AM - Virtual	14 NASW East Texas Monthly Meeting 12:00PM - Zoom	15 Stephen F. Austin State University (SFA) Career Fair 11:00AM	16 KMHT Radio Interview 8:30AM	17 CORE Board Meeting 11:30AM	18 Veteran Workout Class Tyler - 12:00PM
19	20 Mission Marketplace East Texas Baptist University 10:00AM	21	22 Texarkana Homeless Coalition 12:00PM NAMI Meeting - 12:00PM	23 Board of Trustees Meeting 4:45PM	24	25
26	27	28	29	30	31	
R E D R I B B O N W E E K 2 0 2 5						

World Mental Health Day, October 10
Mental Illness Awareness Week, October 5-11
Red Ribbon Week, October 23-31

Patti Brady (903) 407-8899
patti.brady@communityhealthcore.com
events@communityhealthcore.com

<p>RECOMMENDATION Prepared by Christy Cravey</p>	<p>APPROVE MEMBERS OF THE COMPREHENSIVE PLANNING ADVISORY COMMITTEE</p>
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It is recommended that the Board of Trustees approve Dr. ShaLonda Wilcott Adams and Vivian Lewis as members of Community Healthcore’s Comprehensive Planning Advisory Committee (CPAC).

BACKGROUND INFORMATION

The Board of Trustees (Board) approves all members of Community Healthcore’s Comprehensive Planning Advisory Committee (CPAC).

The role of the CPAC is to reflect the perspectives of individuals receiving services, family members, and other stakeholders on the provision of services and support.

CPAC ensures that stakeholders' input plays a significant role in the local planning and networking process, as well as in policymaking and service delivery design. It acts as a liaison between the Board and the community by advocating for community needs and becoming a catalyst for a broader scope of participation. It also oversees community relationships associated with the operation of Community Healthcore's substance use disorder treatment facilities.

Dr. ShaLonda Wilcott Adams is the Principal of the Pine Tree ISD Program of All-Inclusive Care for the Elderly (PACE) Alternative Campus and lives in Longview.

Vivian Lewis is the Director of Community Engagement for Court Appointed Special Advocates for Children (CASA) of Harrison County and lives in Marshall.

It is recommended that the Board of Trustees approve both applications.

FINANCIAL IMPACT:

There is no financial impact as part of this recommendation.

EFFECTIVE DATE:

Upon approval of the Board of Trustees.

RECOMMENDATION
Prepared by Lee Brown

RATIFY FY 2025 AND FY 2026 FUNDING CONTRACTS

It is recommended that the Board of Trustees ratify the following FY 2025 and FY 2026 funding contracts:

HHSC TRF Funding (FY 2025 only)	\$ - 650,000.00
HHSC TRA Funding (FY 2025 only)	\$ + 650,000.00
HHSC Community Health Worker	\$ 464,000.00
HHSC Texas Home Visiting / Parents as Teachers	\$ 600,000.00
HHSC Local Mental Health Authority	\$18,336,517.00
TDCJ Contract 696-TC-26-27-L035	\$ 996,000.00

BACKGROUND INFORMATION

The Health and Human Services (HHSC) provided funding in FY 2025 for Treatment for Females. In FY 2025, Kirkpatrick Family Services closed, leaving an available surplus of funds equal to \$650,000 due to the program’s closure. The Center was granted the opportunity to move these funds from this contract to the HHSC Treatment for Adults contract, where it was still able to fund substance use disorder services, just not of a residential nature. These funds were limited to FY 2025.

The HHSC Community Health Worker Grant provides funding for community health workers to connect with and maintain a connection with Texas residents living with substance use disorders. Community health workers help these residents in obtaining services addressing substance use, mental health, and medical services. This contract is for three years for a total allocation of \$1,461,600. There is a match component of \$69,600 over the three years.

The HHSC Texas Home Visiting / Parents as Teachers Contract provides services to families with expecting parents or caregivers, and/or parents or primary caregivers of a child up to the age of five who have a priority characteristic. Priority characteristics include many things, such as behavioral concerns, family history of substance use disorder, household conflict, high stress level, and housing stability. This contract targets Bowie County and started on April 1, 2024, and ends on August 31, 2027. The total funding available for this multi-year contract is \$2,820,000; no match is required.

The HHSC Local Mental Health Authority Contract funds a major portion of our Behavioral Health Services, including Crisis, Crisis Stabilization Unit, Intake, Outpatient Services, Housing, Veterans, and more. It is the largest single contract with any funders. It is a two-year contract for a total allocation of \$36,673,034. The contract does have a match component of \$ 3,183,350 for the two-year allocation.

The Texas Department of Criminal Justice (TDCJ) Contract 696-TC-26-27-L035 is a two-year contract for a total of \$1,992,000 over the two years. The contract is to provide services for those adult offenders involved with the criminal justice system who live or are returning to the Community Healthcore's catchment area with a target population diagnosis or with a severe and persistent mental illness as described in Health and Safety Code 614; who are identified as needing continuity of care services, or who require intensive or ongoing long term support and treatment. It can also provide similar services to juvenile offenders.

FINANCIAL IMPACT:

Funding for FY 2025 has been applied to that budget. Funding for FY 2026 has been incorporated into the FY 2026 Budget.

EFFECTIVE DATE:

The effective date for each contract is as stated in the contract and upon signature by both parties.

RECOMMENDATION
Prepared by Lee Brown

**APPROVE FY 2026 EXPENSE CONTRACTS
OVER \$45,000**

It is recommended that the Board of Trustees approve the listed contract amounts for the Fiscal Year 2026.

Psychiatric Hospitals	
HMH Cedar Crest Hospital	\$ 140,000
Glen Oaks Hospital	\$ 500,000
Perimeter Behavioral Hospital of Garland	\$ 250,000
Texoma Medical Center	\$ 250,000
Professional Services to Individuals Served	
Amergis Healthcare Staffing	\$ 340,000
Avail Solutions	\$ 205,200
CHRISTUS St. Michael Hospital – Lab	\$ 51,000
DP Nutrition	\$ 45,000
East Texas Behavioral Health Network	\$ 240,000
FasPsych	\$ 644,000
Genoa Pharmacy Services	\$ 50,000
Healthy Young Minds	\$ 45,000
Jennifer Wagner	\$ 85,000
Kathy McClain	\$ 52,000
Russell Montgomery	\$ 60,000
Administrative Support	
Express Personnel	\$ 112,000
First Stop Virtual Care	\$ 108,000
Indeed	\$ 80,000
Innovative Health Solutions	\$ 56,000
Miller, Fair, and Henry, PLLC	\$ 50,000
Scott, Singleton, Fincher and Company, P.C.	\$ 75,000
Teri Norwood Real Estate	\$ 80,000
Network and Technology	
AT&T	\$ 125,000
Artic Wolf	\$ 78,000
Credible	\$ 352,000
DATIS HR Cloud	\$ 120,000
ENA Healthcare	\$ 110,000
Flair Data Systems	\$ 125,000
NextGen	\$ 195,000
Tejas Health Management	\$ 54,000
Verizon Wireless	\$ 390,000
Windstream Communications	\$ 52,000
Xerox	\$ 70,000
Zoom	\$ 75,000

Facilities and Grounds	
Access Control Security	\$ 120,000
Greystar Security Services	\$ 150,000
HHS – Linen Services	\$ 50,000
J & K Cleaning Services	\$ 75,000
JD's A/C Inc.	\$ 50,000
Northstar Solutions, LLC	\$ 63,000
RDA Vegetation Management	\$ 57,000
Sanchez Janitorial & General Contractor Services	\$ 60,000
Stephens Services Group	\$ 100,000

BACKGROUND INFORMATION

The Board of Trustees has established that all contracts above \$45,000 require approval by the Board of Trustees.

- HMH Cedar Crest Hospital, Glen Oaks Hospital, Perimeter Behavioral Hospital of Garland, and Texoma Medical Center are inpatient psychiatric treatment facilities. With our Crisis Stabilization Unit (CSU), we anticipate less dependence on these facilities.
- Amergis Healthcare Staffing provides temporary staffing to the CSU.
- Avail Solutions is the 24/7 Crisis Hotline provider.
- CHRISTUS St. Michael Hospital – Lab provides needed medical tests for our CSU.
- DP Nutrition provides dietary services for ECI services.
- East Texas Behavioral Health Network is made up of eleven Community Centers and provides authorizations, a medical director, and telehealth.
- FasPsych provides psychiatrists via televideo for 24/7 coverage at the CSU in Atlanta, Texas.
- Genoa Pharmacy is the in-house pharmacy in the 6th Street, Longview location, and serves all outpatient clinics and the CSU. This contract is for two months as the In-House Pharmacy Services are being reprocured.
- Healthy Young Minds is an ECI provider for speech and Physical Therapy.
- Jennifer Wagner & Russell Montgomery, Licensed Professional Counselors, provide Intake Assessments for mental health services.

- Kathy McClain, Occupational Therapist, serves our ECI program.
- Express Personnel is our primary staffing firm for clerical or accounting vacancies.
- First Stop Health is a virtual care solution that supplements the Center's insurance coverage for employees.
- Indeed is an online recruiting resource.
- Innovative Health Solutions provides employee training, including CPR, First Aid, and Satori Alternatives to Managing Aggression (SAMA).
- Miller, Fair, and Henry, PLLC, is the legal firm that represents the Center.
- Scott, Singleton, Fincher, and Company, P.C. is the audit firm that completes our annual independent audit.
- Teri Norwood Real Estate is the awarded vendor for the sale of real property. This amount is an estimate, as it will be 3% of the sales.
- AT&T, Arctic Wolf, Credible, Datis HR Cloud, ENA Healthcare, Flair Data Systems, NextGen, Tejas Health Management, Verizon Wireless, Windstream Communications, Xerox, and Zoom are communications-related contracts, including data systems, electronic health records, human resource functions, internet, payroll, phone, and virtual meetings.
- Access Control Security, Greystar Security Services, HHS Linen Services, J & K Cleaning Services, JD's A/C Inc., Northstar Solutions, RDA Vegetation Management, Sanchez Janitorial & General Contractor Services, and Stephens Services Group all provide services for our locations, including air conditioning, general contract work, janitorial, linen service for the CSU, security, and yard maintenance.

FINANCIAL IMPACT:

The Fiscal Year 2026 budget incorporated the majority of these expenses and will be adjusted as needed.

EFFECTIVE DATE:

This will be effective upon approval by the Board of Trustees and the fully executed contracts.

<p>RECOMMENDATION Prepared by Sue Rathbun</p>	<p>APPROVE FY 2026 MEMBERSHIP DUES FOR TEXAS COUNCIL OF COMMUNITY CENTERS</p>
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It is recommended that the Board of Trustees approve the Texas Council of Community Centers' FY 2026 annual dues of \$51,894.

BACKGROUND INFORMATION

Community Healthcore receives significant benefit from membership in the Texas Council of Community Centers, which advocates for the Center on the state and national level.

In addition to the membership of the Texas Council, the dues provide for the Center's membership in the National Council for Community Behavioral Healthcare.

The Center also participates in several of the pooled-resource initiatives of the Texas Council. Calculations for dues owed are based on the Center's FY 2024 financial audit report.

FINANCIAL IMPACT:

The dues for FY 2026 are \$51,894 after the Center received a Risk Management Fund membership credit of \$2,083, which is a decrease of \$1,183 over the FY 2025 net dues.

EFFECTIVE DATE:

September 1, 2025, is the beginning of the new fiscal year.

<p>RECOMMENDATION Prepared by Sue Rathbun</p>	<p>APPROVE CONTINUATION OF BOARD RESOLUTION TO PURSUE TAX-EXEMPT BOND FINANCING FOR NEW REAL ESTATE</p>
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It is recommended that the Board of Trustees approve the continuation of the resolution approved by the Board on February 22, 2024, for the issuance of tax-exempt bond financing for the purchase of new Center real estate.

BACKGROUND INFORMATION

“The Federal regulation on municipal bonds (§1.150-2(d)-(f)) says that *within 60 days of the first expenditure on a project which uses Center cash (other than preliminary expenditures such as architectural, engineering, surveying, etc.), the borrowing Center must pass Board resolution stating its intent to reimburse itself with borrowed funds.*”

The Board Resolution is designed to meet this requirement and authorizes the Chief Executive Officer to execute documents as stated.

“Passing this resolution stating the Board’s intent to use tax-exempt financing does not commit the Center to using this form of financing, but without the proper resolution, the Center is prohibited from taking advantage of this opportunity.”

As the Center enters the next phase of the Tuttle project, this resolution, approved by the Board on February 22, 2024, is to continue and reinforce the Board’s intention to pursue the issuance of tax-exempt bond financing and reimbursement of Center costs.

FINANCIAL IMPACT:

It opens the opportunity for tax-exempt bond funding, allows reimbursement to the Center for funds spent before finalization of financing and until final costs are known, and allows a flexible amount for final approval.

EFFECTIVE DATE:

Upon Board approval.