

**ATTACHMENT A-1 QUESTIONS – RFP 1006-25 Agent- Property Sale
REVISED 5/19/25**

A WORD version of Attachment A-1 Questions will be provided with the posting.
Space will expand to accommodate the answer.

Please circle which categories of properties you are seeking to market.

White Oak – Commercial

Longview – Residential

Marshall – Commercial

Longview – Commercial

Texarkana - Commercial

1- Organizational History and Experience

Responder should provide a comprehensive description of responder's organization, outlining its experience as an Agent/ Agency. Tell us what sets you apart from other similar service providers.

2- Service Delivery

Responder describe all of the ways that you will promote each property. These need to be observable and measurable actions for accountability. This is the Scope of Work for the proposal. Please Include examples.

3- **Pricing and Other Cost**

Describe your method of payment for your services. You can offer a flat fee per property, a percentage of the sale price per property, or a combination of the above, or some other method. Be clear what the milestones are to any payment system. Identify any other cost the center would be responsible for in the implementation of a contract based on that rate.

4- **Operational Start Date**

If awarded a contract, verify and describe responder's ability to be operational