

**COMMUNITY HEALTHCORE BOARD OF TRUSTEES MEETING  
MARCH 28, 2024**

**AGENDA**

In-person: 107 Woodbine Place, Longview Texas

Videoconference:

<https://zoom.us/j/93809228120?pwd=ekJkMEtwNmtFQUILRzYxcFp2NlZVZz09>

Meeting ID: 938 0922 8120 Passcode: 1970

- I. Call to Order, Welcome, and Prayer – 4:45 p.m.
- II. Pledge of Allegiance
- III. Citizen’s Comments\*
- IV. Introduce and Swear In New Board Member Kelly Crane
- V. Roll Call
- VI. Training – Comprehensive Planning Advisory Committee (CPAC)
- VII. Financials
  - A. January 2024 Final Unaudited Financials and Investments
  - B. February 2024 Preliminary Unaudited Financials and Investments
- VIII. Closed Session
  - A. Section 551.072 Deliberation Regarding Real Property; Closed Meeting.  
A governmental body may conduct a closed meeting to deliberate on the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
  - B. Reconvene the Regular Board Meeting
  - C. Authorize The Executive Director to enter Into a Contract for the Purchase of Real Estate
- IX. Reports
  - A. Executive Director
  - B. Community Education
  - C. Program Operations
  - D. Business Operations
    1. Workforce
    2. Human Resources and Risk Management
- X. Recommendations for Consideration
  - A. Ratify the Application of Christus St. Michael Grant
  - B. Ratify Approval to Apply for The United Way of Greater Texarkana Grant Funds FY 2024-2025
  - C. Ratify the Substance Abuse and Mental Health Services Administration Grant Application for Strategic Prevention Framework – Partnerships for Success
  - D. Approve FY 2024 Expense Contracts Over \$45,000
  - E. Ratify Memorandums of Understanding
  - F. Approval To Re-Apply for Federally Qualified Health Center Look-Alike (FQHC LAL) STATUS
  - G. Approve Suite B and Suite G Lease Extensions for Both Office Spaces at 307 N. Louise Street in Atlanta, Texas
  - H. Approve Lease Agreement for Office Space, Suites 302 & 306, 114 Jordan Plaza Tyler, Texas

I. Ratify the Purchase of Restroom Supplies for All Locations

J. Approve FY 2024 General Fund Budget Adjustment

XI. Upcoming Events

A. Administrative Policy Drafts for Board Review. Vote to approve at the April Meeting.

B. April 25, 2024 Board Meeting/Retreat and Needs Assessment Review Texarkana  
Hilton Garden Inn, 2910 S. Cowhorn Creek Loop, Texarkana, TX

C. Texas Council Conference June 17, 2024 – June 19, 2024 – Grand Hyatt  
San Antonio River Walk, 600 E Market St, San Antonio, TX 78205

XII. Adjourn

**\*PEOPLE WISHING TO ADDRESS THE BOARD OF TRUSTEES WITH A CITIZEN'S COMMENT VIA ZOOM MUST NOTIFY COMMUNITY HEALTHCORE BY 4:00 P.M. ON MARCH 28, 2024 BY E-MAIL TO [BOARD.OF.TRUSTEES@COMMUNITYHEALTHCORE.COM](mailto:BOARD.OF.TRUSTEES@COMMUNITYHEALTHCORE.COM). IF ATTENDING IN PERSON PLEASE COMPLETE A "CITIZEN COMMENT CARD" AND TURN IT IN TO COMMUNITY HEALTHCORE STAFF AT THE MEETING SITE BEFORE THE START OF THE MEETING. Presentations are limited to three (3) minutes.**