

Addendum 1
Community Healthcore
Request for Proposals
RFP 1013-23, Addendum 1
Recruitment Firm, Retained Search, Adult Psychiatry
June 27, 2023

The posted RFP # 1013-23 Recruitment Firm, Retained Search, Adult Psychiatry has been modified as follows:

The Center received the following questions. The questions and answers are posted below.

#	Question	Answer
1	Is the bid for "Recruitment Firm, Retained Search, Adult Psychiatry" open to locums or is this only for a permanent placement only?	We are seeking a firm that will conduct search for a permanent position. We are not seeking a locums for this RFP.
2	Please correct the Term of the Contract in the attachment.	The Contract will start after the award – anticipate August 1, 2023 and end August 31, 2024 with two, one year options. The initial contract is to fill one existing position. The purpose of the "two, one year options" is if there is a new need.
3	Does this apply to a Psychiatrist? Warrant Remedies and Venue?	The Psychiatrist would be an employee of the Center recruited by the Search Firm we contract with. The Warrant, Remedies and Venue are specific elements in the contract with the selected vendor to conduct the search.
4	What is the contract start and end date?	The Contract will start after the award – anticipate August 1, 2023 and end August 31, 2024 with two, one year options. The initial contract is to fill one existing position. The purpose of the "two, one year options" is if there is a new need.
5	What is the estimated contract value?	Seeking best value so no estimate at present.
6	What is the annual spend in the past fiscal/calendar year?	There is no incumbent for a search firm so there is no history of the annual spend.

7	Who are the incumbents for this contract?	There are no incumbent
8	What are the incumbents' rates?	There is no incumbent
9	What is the projected timeline for notifying the vendor of needs, interviewing candidates, and scheduling services?	Upon signature of the contract, services would commence. Anticipate August 1, 2023 contract start date.
10	What are the facility's working hours/ Shift schedule of the psychiatrist?	M-F 8 to 5 – 40 hour week. No on-call
11	Should we submit our proposal via both mail and email or just either of the two?	No. Please submit only electronic proposals to RFP1013-23@communityhealthcore.com . In the subject line please insert "Proposal for <u>Recruitment Firm, Retained Search, Adult Psychiatry</u> "
12	Do you accept electronic signatures?	Yes we accept electronic signatures

All other information in the RFP remains the same.